

# ACM SIGGRAPH Executive Committee Minutes

Tuesday, 7 October 2025

2 - 3 PM PT/ 5 - 6 PM ET

## Attendees:

June Kim, Acting Executive Committee Chair  
David Spoelstra, Executive Committee Treasurer  
Jenny Dana, Executive Committee Treasurer-Elect  
Elizabeth Baron, Executive Committee Director  
Hugues Hoppe, Executive Committee Director  
Alla Sheffer, Executive Committee Director  
Dena DeBry, Nominations Committee Chair  
Mikki Rose, Conference Advisory Group, (CAG) Chair  
Katherine Ruff, Executive Committee Project Manager  
Marcia Daudelin, SIGGRAPH Conference Event Director

<u>AGENDA ITEM</u>	<u>PRESENTER</u>
<b>Chair's Update</b> <ul style="list-style-type: none"><li>• No Darin at Oct 21st Meeting (June as Chair) or shift<ul style="list-style-type: none"><li>◦ Darin will be out</li></ul></li><li>• Katherine OOO 10/15-10/26 (Marcia covering)</li><li>• Motion was made to approve Tammy Boubekeur as SIGGRAPH 2025 Papers Chair. Motion made by Alla Sheffer and seconded by Hugues Hoppe.<ul style="list-style-type: none"><li>◦ Passed with 10 votes, 10 yes, 0 no, 2 abstain</li></ul></li><li>• Motion was made to accept the Deferred Papers Policy Proposal. Motion made by Jenny Dana and seconded by June Kim.<ul style="list-style-type: none"><li>◦ Passed with 9 votes, 9 yes, 0 no, 3 abstain</li><li>◦ Voting yes are David Spoelstra, Jenny Dana, Darin Grant, Elizabeth Barone, Alla Sheffer, Mikki Rose, Hugues Hoppe, Kalina Borkiewicz, and Courtney Starrett</li><li>◦ Leona proposed where the Papers Policy should be updated: it will be included on ACM SIGGRAPH social media, and SIGGRAPH Asia website and social media</li></ul></li><li>• Motion was made to approve the Smithbucklin Project Manager Contract. Motion made by Jenny Dana and Seconded by Alla Sheffer.<ul style="list-style-type: none"><li>◦ Passed with 12 votes, 10 yes, 2 no, 0 abstain</li><li>◦ Voting yes are Darin Grant, Jenny Dana, Alla Sheffer, June Kim, Kalina Borkiewicz, Courtney Starrett, Mikki Rose, David Spoelstra, Tomasz Bednarz, Baoquan Chen. Voting no are Hugues Hoppe and Elizabeth Baron.</li><li>◦ Hugues Hoppe would like to note his concerns: given that the EC steers SIGGRAPH strategy, and that Smithbucklin is the organization's largest contractor, assigning Smithbucklin in the further role of project manager at EC meetings makes it more difficult</li></ul></li></ul>	June Kim

to maintain independence in his opinion.

- Motion was made to approve the nominations of Jenny Dana and June Kim as the EC Liaisons to the CAG. Motion made by David Spoelstra and seconded by Kalina Borkiewicz.
  - Passed with 12 votes, 8 yes, 0 no, 4 abstain
- Motion made to approve the nominations of Alla Sheffer and David Spoelstra as the EC Liaisons to the SACAG. Motion made by Jenny Dana and seconded by June Kim.
  - Passed with 10 votes, 9 yes, 0 no, 3 abstain
- Motion was made to approve an extension of Scott Owen for a year (through August 2026) as the Outstanding Service Award committee chair with Scott Lang assuming the role in a year (September 2026). Motion made by Darin Grant and seconded by Elizabeth Baron.
  - Passed with 10 votes, 9 yes, 0 no, 2 abstain

The EC was reminded to review minutes outside of the meetings to share any input that members may have.

#### **Advisory Group Chairs**

There are 2 positions available next year: Governance Advisory Board Chair and Art Advisory Group Chair. The EC was reminded of the process for selecting a new process and that policies can be overridden with a supermajority.

The EC discussed the recommendation made by the Governance Advisory Board Chair, with questions about the number of applications received and the duration of the position's advertisement. As the GAB Chair was not in attendance to clarify some of the questions, the EC chose not to make a motion.

The EC discussed the need to advertise the Arts Advisory Group Chair. The selected liaison, Courtney Starret, for the group will need to reach out to the chair to begin that process.

The EC made recommendations on how to improve the process in the future, including formalizing a timeline or deadline for accepting applications, calling for applications simultaneously with standing committee calls, and requiring recommendations to include the number of applications and the timing of the call advertisement.

Action: Project Manager to check with the GAB chair on the number of applications received.

Action: Governance Advisory Board to review the policies on selecting advisory board/group chairs to make a recommendation for the EC to consider.

June Kim

#### **EC Liaisons**

The EC reviewed the liaison selections in the Committee Grouping document. The Art Advisory Group liaison was determined. There was a conversation around who

June Kim

should serve as the online community liaison, with some EC members mentioning the importance of having a liaison dedicated to Online Communities. The EC agreed that they should consider the skills required for the liaison roles and attempt to match interest with existing skill sets. Volunteers were requested to fulfill the missing liaison roles, and some roles are still outstanding.

The EC discussed the challenges with the Ad Hoc Volunteer Development Committee and its relationship to Nurturing Communities. The EC discussed the need to refine and change the existing structure to streamline the committee. The EC also considered the grouping for ad hoc committees, noting that it may be beneficial to create one. This would constitute a change in policy, as committee groupings are outlined in the policies.

The EC also discussed affinity groups and whether they want liaisons. The EC noted that some groups might not be aware and identified a need to reach out to the chairs to confirm. It was also noted that a new CAFAB liaison will be needed in a few months because the existing liaison's term (CAG Chair) will end on CAFAB.

Finally, the EC was reminded that all committees should have charters and policies. Liaisons will be responsible for helping committees create these, along with the annual report.

**Action:** Katherine to send contact information to Elizabeth Baron to reach out to affinity groups to determine if they would like EC liaisons.

#### **Summarization of SIGGRAPH Asia Deliberations**

A summarization of SIGGRAPH Asia conversations held during EC meetings has been compiled. The EC was asked to review and finalize input by 10 Friday, October. It will be shared in an upcoming Chair's Corner.

Katherine Ruff

#### **November Meeting Agenda**

The EC was asked to book flights 3 weeks prior to the flight time to reduce costs and reminded to fill out the travel form. They were also invited to share agenda items on the agenda template.

June Kim

#### **Formally dissolve Research and Practitioner SCs**

The research and practitioners committees have not existed for a while, but are still listed in the policies. The EC shared some context around the Practitioner Committee's existence and the role it fulfilled, noting that it was supposed to help industry professionals enter SIGGRAPH (hospitals, manufacturers), but did not function as intended. The EC requested additional conversation at a future date to discuss removing these from the policies so that EC members can understand the difficulty in reinstating them.

David Spoelstra

#### **No Contractor Discussion**

Notes captured by the EC.

June Kim

#### **Meeting Adjourned**

June Kim

