

## **ACM SIGGRAPH Executive Committee Minutes (PUBLIC)**

**Tuesday, 8 April 2025**

2 - 3 PM PT/ 5 - 6 PM ET

### **Attendees:**

Eakta Jain, Executive Committee Chair  
Darin Grant, Executive Committee Chair-Elect  
Brad Lawrence, Executive Committee Treasurer  
Mona Kasra, Executive Committee Past Chair  
Elizabeth Baron, Executive Committee Director  
Tomasz Bednarz, SIGGRAPH Asia CAG Chair  
Marcia Daudelin, Conference Administration  
Hugues Hoppe, Executive Committee Director  
Shimin Hu, Executive Committee Director  
Scott Owen, Governance Advisory Board (GAB) Chair  
Mikki Rose, Conference Advisory Group, (CAG) Chair  
Katherine Ruff, Executive Committee Project Manager  
Alla Sheffer, Executive Committee Director  
Courtney Starrett, Executive Committee Director  
Miho Akoi, External Relations Committee Chair

<b><u>AGENDA ITEM</u></b>	<b><u>PRESENTER</u></b>
<p><b>Approval of Meeting Minutes - 25 March Private and Public</b></p> <p>The EC reconfirmed when names should be included in the public minutes. Names must be included in the votes, but need not be included in the public minutes otherwise.</p>	Eakta Jain
<p><b>Chair's Update</b></p> <p><b>1. Annual Report Reminder</b></p> <p>a. <a href="#">Link to annual reports on SIGGRAPH website</a></p> <p>b. Template will be sent out tomorrow/day after</p> <p>The EC Chair reminded the EC to review the annual reports to stay apprised of the end of year reporting that SIGGRAPH does. The Project Manager will be sharing a template for the 2024-2025 annual report for liaisons to compile ideas during their discussions with committees. Liaisons were asked to share highlights, either in the annual report template or bring them to the May meeting and fill them out in the template at that meeting.</p> <p>2. Please confirm if you are attending the May meeting in person</p> <p>a. We ask that you stay for the entirety of the meeting</p> <p>b. Hybrid option via zoom will be set up for those who cannot attend in person</p> <p>c. Form to complete with travel information</p> <p>The Chair reminded everyone to confirm their in person attendance at the May meeting if they have not yet done so. There will be a Zoom option for folks who cannot attend live.</p> <p>3. Budget vote is in progress: The approval of the annual budget by the EC must be by a supermajority, as defined in the ACM SIGGRAPH Bylaws (Sec 4.3). The Chair requested those who have not yet voted to vote so that the vote can be finalized.</p>	Eakta Jain
<p><b>EC Liaison Updates</b></p> <p>No updates were shared.</p>	Liaisons
<p><b>External Relations</b></p> <p>The External Relations Chair shared proposals for three partnerships: VIEW, VFX Rio and VES. The ERC Chair shared background information and reviewed currently existing partnerships with the EC. The EC discussed the specifics of each proposal and benefits to SIGGRAPH as well as costs. The EC also discussed an emphasis on year-round benefits to membership as an important aspect of an MoU.</p> <p><b>ACTION ITEMS:</b> The CAG and SACAG Chairs will ask CAG and SACAG to confirm with the EC before a final decision whether or not that they would like the ERC to create a partnership.</p> <p>The Chair-Elect will inform VES that the request should be at the ERC level rather than CAG and SACAG.</p> <p>The External Relations chair will ask VFX Rio and VIEW to articulate what the benefit to ACM SIGGRAPH would be.</p>	Miho Aoki
<p><b>DEI Consultant Update</b></p>	Darin Grant

<p>The Chair Elect informed the EC that he has scheduled meetings with DEI specialists to discuss the goals/missions for SIGGRAPH DEI and to get their thoughts and feedback. He invited anyone on the EC to join as availability permits.</p>	
<p><b>CAG's Decision on Sharing Attendee Information</b>  The CAG Chair shared that the CAG has been discussing what type of information about attendees can be shared with sponsors and exhibitors. Aggregate demographic data will include only those instances where it is data representing over 10 people. The list of data being considered by the CAG was shared with the EC. The EC was informed that everything was done per ACM policy and the ACM will provide final approval.</p>	<p>Mikki Rose</p>
<p><b>S2025 Safety and Security Discussion</b></p> <p>The EC Chair shared context about questions related to safety at SIGGRAPH 2025 and inquired if safety was on the radar for the conference. The EC was invited to share any thoughts or questions.</p> <p><b>ACTION Item</b> - The CAG Chair will share if there are any changes that are being made this year from a security perspective.</p> <p>There are ongoing US-Canada tensions. The EC is invited to share any questions or thoughts that they have with this.</p>	<p>Eakta Jain</p>
<p><b>Meeting Adjourned</b></p>	<p>Eakta Jain</p>