ACM SIGGRAPH Executive Committee Agenda

Tuesday, May 9, 2023

2 - 3 PM PT/ 5 - 6 PM ET

Attendees
Jesse Barker, Executive Committee Chair
Elizabeth Baron, Executive Committee Past- Chair
Shimin Hu, Executive Committee Director
Eakta Jain, Executive Committee Director
Mona Kasra, Executive Committee Chair- Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
David Spoelstra, Executive Committee Treasurer- Elect
Tomasz Bednarz, SIGGRAPH Asia,Conference Advisory Group (SACAG) Chair
Thierry Frey, Nominations Chair
Scott Owen, Governance Advisory Board, (GAB) Chair
Marcia Daudelin, Conference Administration

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:
Link:https://us02web.zoom.us/j/2580029176?pwd=blR1NmU1MFV3eUdOSElwRlhTOUMzQT09
Call-in: +13126266799,,2580029176#
or +13017158592,,2580029176#
Meeting ID: 258 002 9176
Password: siggraph

Minutes:
1. 25 April 2023
    a. Vote

Agenda:

Agenda Item	Presenter	Time Needed

Chair's Update
1. EC at SIGGRAPH - Housing & Registration codes have gone out.
    a. The EC registration codes are unique to the directors; please don't share.
    b. Check your spam folder.
	Jesse Barker	2 Mins

Agenda Item	Presenter	Time Needed

Diversity, Equity, and Inclusion (DEI) Committee Progress Report
 1. First meeting was attended by Tony Baylis, DEI Chair, Jesse Barker, EC Chair, Mona Kasra, EC Chair-elect, and Barbara Mones, Focused Communities Liaison.
     a. [We] wanted to start with a smaller audience to discuss the proposal.
 2. Second meeting was attended by the same group plus the DEI Committee. It was a great meeting and it was good to clarify matters for the committee.
     a. At the meeting we tried to separate the ideas of converting the committee from a Standing Committee to an Advisory Group and the committee focusing on what their mission is. They admitted to having a backlog of projects, for example, a plan for an organizational focused DEI initiatives.
     b. More conversations with the committee will be needed to better understand what they are doing as a committee and for them to learn about the organization.
         i. It would be good for them to join the meetings and hear that our initiatives are more than just the conferences.
         ii. In conference with the CAG Chair, SIGGRAPH is moving to have a DEI liaison that is solely focused on the conference which will allow the committee to focus on the organization.
     c. Tabled the category change of the committee.
         i. To provide the committee with clarification about the advisory role.
         ii. Future meetings will be scheduled with DEI.
 	
 3. Misc. Notes
     a. Inviting SC chairs to the in-person meeting and introducing them to the proposed structure and hearing their feedback together.
     b. Inviting EC candidates to future meetings as
	Jesse Barker
	 Mona Kasra
		15 Mins

Agenda Item	Presenter	Time Needed
well as the in-person meeting at SIGGRAPH. - Does the EC cover registration and travel for EC candidates?<ol type="a"> - The Governance Chair confirms that it is not in the policy. - It has been done in the past informally.		
EC Virtual Meeting - Planning 1. Send agenda items to the Chair and Project Manager as soon as possible. a. DEI - Potentially will have an hour on the agenda.	Mona Kasra	5 Mins
Governance Advisory Board (GAB) - Items 1. 10.0.1 SIGGRAPH Merchandise All Executive COmmittee (EC) members, Volunteer Ex-Officio EC members, Standing Committee (SC) Chairs and their sub-committees, and Advisory Group (AG) Chairs and *and their sub-committees*, who are ACM SIGGRAPH members, will receive SIGGRAPH mugs if the conference is producing them that year. a. The bold portion was entered as a mistake on the fly at the Winter EC Meeting and should be removed. 2. 10.0.2 SIGGRAPH Complementary Registrations - Only qualifying ACM SIGGRAPH members may receive a SIGGRAPH complimentary registration. EC members, Volunteer Ex-Officio EC members, and SC and AG Chairs receive a 100% discount off a SIGGRAPH Full Conference complimentary registration (FC) or 100% off any lower-level registration. SC *and AG* sub-committee members receive 50% off a FC or 100% off any lower-level registration. SC *and AG* Chairs with a sub-committee member	Scott Owen	15 Mins

Agenda Item	Presenter	Time Needed

volunteering more than 120 hours a year can request and justify a FC from the ACM SIGGRAPH Chair or Treasurer for those members.
 	
SC *and AG* sub-committee members may also qualify by working more than 120 hours across multiple committees.
 	
SIGGRAPH will charge the organization for 100% discounts at 50% of the early member registration rate. SIGGRAPH will note charge for the 50% and 25% discount registrations.
 	
The CAG and SACAG have their own policy on registrations between the two groups. ***A CAG or SACAG sub-committee member may also qualify through one of the above cases.***
    a. The bold portion was entered as a mistake on the fly at the Winter EC Meeting and should be removed.
    b. MOTION: Brad Lawrence moves to remove everything that is ***bold and italicized;*** SC and AG sub-committees will not receive complimentary merchandised or registration discounts.
        i. Jesse Barker seconded.
            1. Vote
                a. PASSED (8 yes, 0 abstain, 0 no).
3. Update to Policy Guidelines
    a. In the Policy Guidelines for some places we have "Advisory Boards" and sometimes "Advisory Groups". We need to make this consistent. The group decided to use the term "Advisory Boards/Groups" with the abbreviation ABG. This is a minor edit so does not require EC approval but an EC FYI.		

Conference Advisory Group (CAG) Update
1. Futures update
    a. 2024 - Denver
    b. Likelihood going to Vancouver for 2025
    c. Future years past 2025…
	Mikki Rose	10 Mins

Agenda Item	Presenter	Time Needed

i.   2026 - Los Angeles
     ii.   2027 - Open year
            1. East coast options
                a. Washington DC
                b. Boston
                c. New Orleans
                d. Orlando
                e. Atlanta
    iii.   2028 - Vancouver (multiple year contract will help with facility rental and hotel rates)
    iv.   2029 - Los Angeles (multiple year contract will help with facility rental and hotel rates)
2. Recap of weekend's in-person CAG meeting
    a. Really good experience in Denver.
    b. SIGGRAPH is going to really enjoy the city.
    c. Very interested in partnering with Meow Wolf and other local artists.
    d. Discussed the future of the VR theater.
    e. The CAG voted to keep 2 external representatives. They have completed their first year.
        i. The CAG is interested in more coverage from the Technical Papers community. Possibly interested in adding a third external representative.		

Liaison Update	Open to Groupings Liaisons	0 Mins