

ACM SIGGRAPH Executive Committee Agenda

Tuesday, April 25, 2023

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Elizabeth Baron, Executive Committee Past- Chair
Masa Inakage, Executive Committee Director
Mona Kasra, Executive Committee Chair- Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
David Spoelstra, Executive Committee Treasurer- Elect
Tomasz Bednarz, SIGGRAPH Asia, Conference Advisory Group (SACAG) Chair
Scott Owen, Governance Advisory Board, (GAB) Chair
Marcia Daudelin, Conference Administration

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRIhTOUMzQT09>

Call-in: +13126266799,,2580029176#
or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Minutes:

1. 11 April 2023
 - a. APPROVED

Agenda:

Agenda Item	Presenter	Time Needed
Request for Proposal (RFP) Presentation by Conference Advisory Group (CAG) Chair 1. Discussion	Mikki Rose [no recording & no contractors present]	35 Mins
Chair's Update 1. Virtual EC Meeting Scheduled for 29 & 30 June	Mona Kasra	2 Mins

Agenda Item	Presenter	Time Needed
<p>2PM PT/ 5PM ET until 4PM PT/ 7PM ET</p> <ul style="list-style-type: none"> a. EC directors can send agenda items to the Chair and project manager. <ul style="list-style-type: none"> i. One suggestion is to use these meetings for the Standing Committee report outs that have historically happened at the in-person EC meeting at SIGGRAPH. <ul style="list-style-type: none"> 1. These meetings also have taken place on the odd weeks the EC is not meeting in June and July prior to the conference. 		
<p>Format & Timeline for Standing Committees 22-23 Report Out</p> <ul style="list-style-type: none"> 1. Discussion <ul style="list-style-type: none"> a. What does the EC want to see in the Standing Committee report outs? <ul style="list-style-type: none"> 1. What are the Standing Committees doing for the membership throughout the year? What is the year round Standing Committees programming (excluding conference events and content)? <ul style="list-style-type: none"> a. There is year round content from Education, Pioneers, and DAC. b. There is an opportunity to promote Standing Committee events in the Interactions Newsletter. Possibly dedicating one month to each Standing Committee. 2. The next step will be to identify a timeframe and schedule for the report outs. Then provide a schedule to 	Mona Kasra	10 Mins

Agenda Item	Presenter	Time Needed
<p>the Standing Committee Chairs to sign up for the meeting.</p> <p>2. In-Person Meeting at SIGGRAPH 2023 Planning</p> <p>a. It is recommended to minimize the time of presentations at the in-person meeting and have more focused discussion on strategy.</p> <p>b. Agenda Format Ideas.</p> <p>i. Have the SC come set in and join in on the strategy discussion.</p> <p>ii. The Standing Committee comes in the morning and hears from them and then in the afternoon, EC only, discusses what was heard and comes up with action items.</p> <p>iii. Further feedback is needed from the Chair and directors who are not present at today's meeting.</p>		
<p>CAG Update</p> <p>1. Please share with your SC Groupings that an Experience badge (\$195) will be required for all BOF meetings at S23.</p>	David Spoelstra	2 Mins
<p>Women of SIGGRAPH Conversation - ACM SIGGRAPH Community Group Opportunity</p> <p>1. The Governance Board Chair has had discussions with this group regarding the requirements to become a Community Group.</p> <p>a. They must submit a formal proposal and a recommendation will be made to the EC.</p>	Scott Owen	2 Mins
<p>CAG - Request for Special Projects Funding</p> <p>1. The conference is working on a reception proposal that will go to the Finance Committee for approval then to the EC.</p> <p>a. Food and beverage costs are higher than pre-pandemic. The proposal is being drafted by the CAG currently. Wanted to put this item on the EC's radar.</p>	Mikki Rose	2 Mins
<p>Liaison Update</p>	Open to Groupings Liaisons	0 Mins

