

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, April 11, 2023

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Jesse Barker, Executive Committee Chair
Elizabeth Baron, Executive Committee Past- Chair
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Director
Mona Kasra, Executive Committee Chair- Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
David Spoelstra, Executive Committee Treasurer- Elect
Tomasz Bednarz, SIGGRAPH Asia, Conference Advisory Group (SACAG) Chair
Scott Owen, Governance Advisory Board, (GAB) Chair
Marcia Daudelin, Conference Administration

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRlhTOUMzQT09>

Call-in: +13126266799,,2580029176#

or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Minutes:

1. 28 March 2023
 - a. APPROVED

Agenda:

Agenda Item	Presenter	Time Needed
Chair's Update <ol style="list-style-type: none">1. Results of vote by mail - Proposed Nominations Committee<ol style="list-style-type: none">a. MOTION: Hanspeter Pfister moves to	Jesse Barker	0 Mins

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<p>approve the proposed Nominations Committee for one year, Barbara Mones seconds.</p> <p>i. PASSED (8 yes, 0 abstain, 0 no)</p>		
<p>Volunteer Development Committee</p> <p>1. Nurturing Communities Committee</p> <p>a. What is the procedure for selecting a chair for an ad hoc committee?</p> <p>i. An EC director is charged with managing the call for Chair.</p> <p>1. Chairs for ad hoc committees appointed by a majority vote of the EC.</p> <p>a. There is no further instruction in the policy.</p> <p>b. The chair suggests that the EC follow the mechanism that is established in the policy. That a shortlist of candidates are provided to the EC for a review and vote.</p> <p>2. The ad hoc committee's projects will be considered unbudgeted expenses pending approval of the Finance Committee.</p> <p>b. There is one spot available on the Nurturing Communities Strategy group.</p> <p>i. Seeking recommendations for this open spot on the committee.</p>	<p>Eakta Jain</p> <p>[Recording stopped]</p>	<p>15 Mins</p>
<p>Governance Advisory Board</p> <p>1. Governance Items:</p> <p>a. Change to 4.5 Unbudgeted Expenses - Above \$5K and less than or equal to \$10K. Finance Committee approves with a vote of 66% or more in favor.</p> <p>i. Rationale: The Finance Committee recommended, and the Governance Board agreed, that this approval</p>	<p>Scott Owen</p>	<p>10 Mins</p>

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<p>should require a supermajority rather than a simple majority. For the current structure of the Finance Committee (five members) this would require four votes to pass. We used “66%” rather than the term “supermajority” since the latter term is currently defined only for EC votes.</p> <p>ii. MOTION: Masa Inakage moves to accept the change to the policy, Hanspeter Pfister seconds.</p> <p>1. PASSED (9 yes, 1 abstain, 0 no).</p> <p>b. Bylaws change to 4.3 Number of directors. There are nine elected Directors plus the Chair of the SIGGRAPH Conference Advisory Group and Chair of the SIGGRAPH Asia Conference Advisory Group. The number of elected directors can be changed by the EC with a supermajority vote and shall be no fewer than seven and no more than thirteen.</p> <p>i. Rationale: The SIGGRAPH and SIGGRAPH Asia Conferences are the two largest and most visible activities of ACM SIGGRAPH and should have strong voting representation on the EC. Historically, the CAG Chair has usually been an appointed voting EC member, but this is not required and sometimes does not happen. This bylaws change will codify this and ensure that both large conferences have strong and equal representation on the EC.</p> <p>NOTE: This still allows the EC to have three appointed Directors via the Bylaws.</p> <p>1. Once approved, this will be sent off to Ashley and Donna at ACM. They will send it to SGBC to review before it goes on the ballot.</p>		

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<ul style="list-style-type: none"> ii. MOTION: Brad Lawrence moves to approve bylaws change and David Spoelstra second. <ul style="list-style-type: none"> 1. PASSED (9 yes, 0 abstain, 0 no). 		
<p>Lifelong Learning Committee</p> <ul style="list-style-type: none"> 1. The Chair will do what the EC advises. He will go back to the committee and state, here are the current projects that the EC is aware of and the EC would like the members to continue volunteering for the organization but don't think this committee will continue as is. Encourage the members to consider joining another committee that aligns with their interest. <ul style="list-style-type: none"> a. Action Item - Chair will email the committee and will include the chair-elect and liaison on the communication. 	Mona Kasra	5 Mins
<p>Potential EC Meeting</p> <ul style="list-style-type: none"> 1. A meeting before SIGGRAPH 2023 <ul style="list-style-type: none"> a. In-person v. virtual meeting -Late Spring/Early Summer <ul style="list-style-type: none"> i. Meeting over 2 days for a few hours each day virtually. It would be longer form sessions with a more focused/concentrated agenda. ii. Needing availability of the EC to schedule meetings. iii. Historically, there has been a fall and spring in-person EC meeting and one meeting at SIGGRAPH. Last year the EC met at SIGGRAPH 2022, did not meet in the fall but instead met in the winter. b. Action Item - send availability for a virtual meeting to the project manager alias. A doodle poll will go out to finalize the dates. 	Jesse Barker	10 Mins
Liaison Update	Open to Groupings Liaisons	0 Mins