Attendees:
Jesse Barker, Executive Committee Chair
Shimin Hu, Executive Committee Director
Eakta Jain, Executive Committee Director
Mona Kasra, Executive Committee Chair - Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Scott Owen, Governance Committee Chair
David Spoelstra, Executive Committee Treasurer - Elect
Mikki Rose, Conference Advisory Group (CAG) Chair

ACM SIGGRAPH organizational policies and procedures document - linked here

Join by computer or phone:
Link:https://us02web.zoom.us/j/2580029176?pwd=blR1NmU1MFV3eUdOSElwRlhTOUMzQT09
Call-in: +13126266799,,2580029176#
or +13017158592,,2580029176#
Meeting ID: 258 002 9176
Password: siggraph

Minutes:
1. 14 February
   a. APPROVED

Agenda:

Agenda Item	Presenter	Time Needed

Chair's Update
1. Results of EC Vote by Mail
    a. Dissolving the Volunteer Development Committee as a Standing Committee.
        i. **MOTION:** Jesse Barker moves that the EC votes to dissolve the existing Volunteer Development Committee (VDC). And, move that the EC votes
	Jesse Barker	15 Mins

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to establish a new ad hoc Volunteer Development Committee (VDC). David Spolestra second.
    1. Vote **PASSED**.
b. Feedback from Nurturing Communities Committee:
    i. The EC Chair informed the Nominations Chair that the VDC would be dissolved as a Standing Committee and re-formed as an ad hoc committee.
        1. The EC's reasoning is to return to the original process for forming Standing Committees which is to form an ad hoc committee first and run as an ad hoc committee for a few years then if deemed necessary by the EC, it will be formed as a Standing Committee.
        2. The nominations chair had been working to find a chair for the VDC but now that the VDC will be an ad hoc committee the chair selection process will be the responsibility of the EC and not the Nominations Committee.
        3. Unfortunately this information reached the Nurturing Communities Committee before the EC liaison was able to communicate the EC's reasoning for this decision.
 	
2. Upcoming - SIGGRAPH 2023 budget review/approval "special session".
    a. A poll will come out to capture the availability for an off-week meeting.
    b. Pre-reads will be forthcoming.		

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Governance Committee
  1. Discussion & vote
      i.   FYI - create new sections in the volunteer recognition policy.. Volunteers can receive conference merchandise and conference registration.
           1. Adding a clarifying sentence, "The policy in **section 10.0** is for the SIGGRAPH conference only. SIGGRAPH Asia uses a different financial model so requests for passes to SIGGRAPH Asia must be accounted for in the Standing Committee budgets. If they are not for some reason, the Standing Committee Chair can request an exception from the Treasurer."
                a. Doesn't require EC vote.
      ii. Outstanding Service Award Committee - correction needed to the policy.
           1. The description for the Service Award Committee has two contradictory paragraphs.
                a. The second paragraph is the old paragraph and should have been deleted when the first paragraph was approved.
                b. **MOTION**: David Spolestra moves to remove the second paragraph from the policy. Jesse Barker second.
                c. Vote **PASSED**.
      iii. The Governance Committee would
	Scott Owen	10 Mins

Agenda Item	Presenter	Time Needed

like to withdraw a previous vote regarding requiring a list or shortlist of two candidates.
    1. At the in-person meeting the EC agreed that there would always be at least two candidates submitted for EC approval but the specific example, that was later formally approved by the EC, was for Standing Committee Chairs. This would extend the policy to all such recommendations, which was the intent of the EC. There may be cases where two candidates cannot be found, then the EC could override the policy by a supermajority vote.
    2. The Governance Chair would like to review the policy and make recommendations to where the change should occur.		

Winter EC Meeting Next Steps
    1. The EC Communication Plan for Proposed Organizational Realignment
        a. Objective: Consistent messaging from the EC regarding organizational realignment.
            i. What should the messaging be?
            ii. Brainstorming:
                1. The EC is making these proposals for the organization.
                    a. For example, transitioning a Standing Committee to an ad hoc committee is a substantial change and is something that
	Jesse Barker	40 Mins

Agenda Item	Presenter	Time Needed

would be handled delicately because it is a status change. Transitioning from a Standing Committee to an Advisory Group is reflective to the work the committee is doing.
2. It should be noted that these proposals are not final. The next step is to meet with Standing Committees to present the proposals and obtain input.
    a. This should be central to how we communicate the potential changes that are coming. We are moving into the input phase and seeking feedback.
3. Contact each Standing Committee Chair with the EC's proposed plan.
    a. Welcome their questions and rebuttals. Make adjustments to the EC's proposed plan that reflects the feedback they received. Finally meet with the impacted committees within the new structure and obtain feedback.
 	
  iii.   Share the EC Plan's goals/objectives with the volunteers.
    1. Next steps, Jesse will get an email out to the Standing Committees regarding the		

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EC's proposed plans and that meetings will be forthcoming to discuss with the Standing Committees chairs.
    a. Initial meetings will start with smaller groups and not with the whole Standing Committee and EC. Jesse will lead these discussions.
    b. Begin prioritizing which committees to meet with.
iv.   Governance Committee
    1. Governance Advisory Board (GAB)
        a. **MOTION**: Brad Lawrence moves to approve the name change from Governance Committee to Governance Advisory Board (GAB) and moves to change Governance Committee from a Standing Committee to an Advisory Board. Second by David Spolestra.
           i. Vote **PASSED**.		