

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, January 31, 2023

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Jesse Barker, Executive Committee Chair
Elizabeth Baron, Past Chair, Executive Committee Director
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory (SACAG) Chair
Marcia Daudelin, Conference Administration
Masa Inakage, Executive Committee Chair
Mona Kusra, Executive Committee Chair - Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Scott Owen, Governance Committee Chair
Hanspeter Pfister, Executive Committee Director
David Spoelstra, Executive Committee Treasurer - Elect
Mikki Rose, Conference Advisory Group (CAG) Chair

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRIhTOUMzQT09>

Call-in: +13126266799,,2580029176#
or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Minutes:

1. 17 January 2023 - [linked](#)
 - a. APPROVED

Agenda:

Agenda Item	Presenter	Time Needed
Chair's Update	Jesse Barker	5 Mins
EC Directors & Standing Committee Chairs Not in Compliance with ACM SIGGRAPH Policy <ol style="list-style-type: none">1. Noncompliant EC & Standing Committee Chairs	Brad Lawrence	15 Mins

Agenda Item	Presenter	Time Needed
<ul style="list-style-type: none"> a. Not an active ACM SIGGRAPH member. <ul style="list-style-type: none"> i. If you are a volunteer of the organization then they should be members of the organization. b. Discussion <ul style="list-style-type: none"> i. Was it communicated that the directors and chairs were not an active member? <ul style="list-style-type: none"> 1. Confirmed that it was communicated and once notified they immediately updated their membership. ii. Recommended that it is a part of the onboarding/orientation, make potential candidates aware that they need to be active members of the organization. <ul style="list-style-type: none"> 1. Thierry Frey, Nominations Chair, stated the past policy was to verify that the candidate has a member ID number but not if they were still in good standing as an active member. Thierry confirmed that their process has changed to make sure that candidates are active members. <ul style="list-style-type: none"> a. A requirement for any and all volunteer roles. iii. Tabling the discussion regarding contingency plans for noncompliant volunteers. 		
<p>I. The CAG's Proposal - Keeping the Conference Platform Open One Month After the Close of the In-person Conference.</p> <ul style="list-style-type: none"> 1. Presentation from CAG Chair <ul style="list-style-type: none"> a. Background <ul style="list-style-type: none"> i. The conference has kept the virtual platform up roughly three months after the close of the in-person. ii. The CAG decided to keep it up a month after the conference. <ul style="list-style-type: none"> 1. During that one month, the CAG would like to postpone uploading the conference content to the 	Mikki Rose	10 Mins

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<p>Digital Library (DL).</p> <ul style="list-style-type: none"> a. EC approval is not needed for this but the CAG foresees that they will receive some pushback from the Publications committee. Would like the support of the EC. <ul style="list-style-type: none"> i. The EC would like to hear from the Publications committee and hear their concerns if they have any. ii. The CAG will come back to the EC if there is any feedback from the Publications committee. <p>II. Student Volunteer Program (SVP) - Award Fund Program</p> <ul style="list-style-type: none"> 1. Background <ul style="list-style-type: none"> a. The CAG receives interest gained on the award fund from the previous year to use for travel grants for student volunteers. The amount of interest that has gained on this fund, in the past, has been \$25,000 but this year the interest is around \$15,000. <ul style="list-style-type: none"> i. The decrease is because of interest rates and the general state of the US economy. 2. The Treasurer has advised the CAG to get approval from the EC to take money out of the fund to cover the difference so that the SVP doesn't have a loss. <ul style="list-style-type: none"> a. Requesting additional \$15,000 for this year. <ul style="list-style-type: none"> i. Finance Committee (FC) approved. ii. MOTION to approve the recommendation of the FC to give an additional \$15,000 to the SVP for travel grants, etc. <ul style="list-style-type: none"> 1. PASSED (8 yes, 0 no, 0 abstain). 		

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<p>ACM SIGGRAPH - Online Events Calendar</p> <ol style="list-style-type: none"> 1. Proposal <ol style="list-style-type: none"> a. Developing and adding an Events Calendar to the ACM SIGGRAPH website. <ol style="list-style-type: none"> i. Calendar for the SIGGRAPH community. <ol style="list-style-type: none"> 1. Currently no calendar but there is an events page. <ol style="list-style-type: none"> a. There should be an easily accessible calendar of events. b. During the pandemic more events were created and are hosted online. c. For example, SOIREES hosted by the Education committee; free high quality events for educators. 2. Main points <ol style="list-style-type: none"> a. There is a need for a centralized community calendar. b. There needs to be clear events links. c. There needs to be transparency regarding who can submit and where the event submissions go. 3. The Plan of Action <ol style="list-style-type: none"> a. Reach out to groups that will utilize the calendar the most and ask for their input. b. Design a process...who manages the calendar? The ACM SIGGRAPH community does. c. Create a volunteer group that would approve all events for the calendar. 	Barbara Mones	15 Mins

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<ul style="list-style-type: none"> <ul style="list-style-type: none"> d. The group would give the webmaster direction regarding the events calendar. 4. The Ask <ul style="list-style-type: none"> a. Approval to create a Calendar Committee with representation from select groups. b. A meeting with the webmaster to fix the events page and develop an events calendar. ii. Feedback <ul style="list-style-type: none"> 1. Can the committee actually be a group? <ul style="list-style-type: none"> a. Yes, an ad hoc group. 2. There should be a vetting of the events that are ACM SIGGRAPH approved/sanctioned events. 3. The process currently is a form on the events webpage that goes to the webteam and they add it to the Events page. Not a consistent process. 4. Next steps <ul style="list-style-type: none"> a. First step: to get the current events page working and allow the ad hoc calendar group to approve/vet the events. b. Reach out and get the information from the webteam regarding costs associated with updating and developing an events calendar. 		
Winter EC Meeting <ul style="list-style-type: none"> 1. Final Agenda 2. Meeting Preparations 	Jesse Barker	5 Mins

Agenda Item	Presenter	Time Needed
Liaison Update	Open to Groupings Liaisons	0 Mins