

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, December 6, 2022

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Jesse Barker, Executive Committee Chair
Elizabeth Baron, Past Chair, Executive Committee Director
Marcia Daudelin, Conference Administration
Shimin Hu, Executive Committee Director
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Director
Mona Kasra, Executive Committee Chair - Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Scott Owen, Governance Chair

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRIhTOUMzQT09>

Call-in: +13126266799,,2580029176#
or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Minutes:

1. November 8, 2022 - [link](#)
 - a. Vote - **APPROVED**
2. November 22, 2022 - [link](#)
 - a. Vote - **APPROVED**

Agenda:

Agenda Item	Presenter	Time Needed
Chair's Update 1. Winter EC Meeting will be Thursday, February 2, 2023 thru Sunday, February 5, 2023.	Jesse Barker	5 Mins

Agenda Item	Presenter	Time Needed
<ul style="list-style-type: none"> a. The location is still being determined but will be on the West coast and easily accessible for all. b. Send holiday travel plans and availability to the Project Manager, DeAnna to make sure we know who is around during the holidays for quorum purposes. 		
<p>Awards Committee - EC Approval for a New Technical Awards Committee Chair</p> <ul style="list-style-type: none"> 1. Awards Committee Overview <ul style="list-style-type: none"> a. The Awards Chair manages the Awards subcommittees. b. Each Award has a committee. <ul style="list-style-type: none"> i. Distinguished Educator Award ii. Outstanding Service Award iii. Outstanding Doctoral Dissertation Award iv. Technical Awards v. Distinguished Artist Award vi. ACM SIGGRAPH Academy Award vii. Practitioner Award 2. Kavita Bala - CV <ul style="list-style-type: none"> a. Vote - PASSED 	<p>[no recording] Jesse Barker</p>	<p>5 Mins</p>
<p>Winter EC Meeting (In-person) - February 2 thru February 5, 2023. Location TBD</p> <ul style="list-style-type: none"> 1. Suggested meeting agenda items: <ul style="list-style-type: none"> a. FY24 Budget - The Treasurer is working with the committees currently on their FY24 budgets. b. Ad Hoc Meeting Proposal - Organizational realignment. <ul style="list-style-type: none"> i. Voting will need to happen on various proposals. c. How to navigate volunteer fatigue during an ongoing pandemic? <ul style="list-style-type: none"> i. How do we (ACM SIGGRAPH) transition into the “New Normal”? d. How often should the EC meet in-person each year? 	<p>Jesse Barker</p>	<p>30 Mins</p>

Agenda Item	Presenter	Time Needed
<ul style="list-style-type: none"> <ul style="list-style-type: none"> i. Also, review the EC's efficiency of meetings, meeting planning and who are invited to those meetings, and budget. e. ACM Village - SIGGRAPH <ul style="list-style-type: none"> i. This is a good opportunity to think about collective roles and to encourage volunteers to replace the burnout with positivity and looking forward. f. How to make EC meetings effectively hybrid? <ul style="list-style-type: none"> i. Need a balance between online and in-person so that we are offering a truly hybrid experience for EC Directors. ii. What is the vision for how to approach this? <p>2. Plenary activity/Group activity</p> <ul style="list-style-type: none"> a. Further discussion is needed. Potentially will build into the agenda so that it doesn't interfere nor impact travel days or the meeting agenda. <p>3. For this meeting we will not invite others to join the meeting. In the past, at EC strategy meetings others were invited to participate.</p> <p>4. If you have ideas for topics you would like to see discussed please email DeAnna and Jesse.</p>		
<p>Ad Hoc Meeting of the Finance Committee - Continued Presentation of the Committee's Recommendations</p> <p><i>CONFIDENTIAL DISCUSSION AND WILL NOT BE RELEASED IN THE PUBLIC MINUTES.</i></p> <p>The purpose of the meeting was to address scalability issues within the organization, specifically the number of committees that roll up to the EC. That is impacting consistent tracking of all the committees progress, alignment with organizational mission, the increase of workload the Nominations Committee tasked with finding</p>	Jesse Barker	10 Mins

Agenda Item	Presenter	Time Needed
<p>candidates for each vacancy, and the financial management of all the committees. Overall alleviating the burden on volunteers that has increased over the last few years.</p> <p>There will be continued discussion at future EC meetings.</p>		