

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, November 8, 2022

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Jesse Barker, Executive Committee Chair
Elizabeth Baron, Past Chair, Executive Committee Director
Tomasz Bednarz, SIGGRAPH Asia (SACAG) Chair
Marcia Daudelin, Conference Administration
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Director
Mona Kasra, Executive Committee Chair - Elect
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Scott Owen, Governance Chair
David Spoelstra, Executive Committee Treasurer - Elect
Mikki Rose, Conference Advisory Group (CAG) Chair

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRlhTOUMzQT09>

Call-in: +13126266799,,2580029176#

or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Approve EC Meeting Minutes

- 1) 25 October Minutes - [linked](#)
 - a) Vote - **APPROVED**

Agenda:

Agenda Item	Presenter	Time Needed
<p>Chair's Update</p> <ol style="list-style-type: none"> 1. SIG Governing Board (SGB) Session - Minutes <ol style="list-style-type: none"> a. A takeaway from reviewing the minutes. There are concerns regarding member services that we do and do not get. There will be further discussion regarding analyzing member services. 	Jesse Barker	5 Mins
<p>SIGGRAPH Asia Conference Advisory Group (SACAG) Approved Location for SIGGRAPH Asia (SA) 2024 and SIGGRAPH Asia 2024 Chair</p> <ol style="list-style-type: none"> 1. SACAG Process for Selecting Location and Chair for SIGGRAPH Asia <ol style="list-style-type: none"> a. Bidding ended 29 July 2022 for SA 2024 - It was required that the bidders provided recommendations for the Chair including CVs and vision statements and a timeline for the conference. There is a SACAG commitment once per week and the Chair needs to be available for those meetings as well as have strong decision making skills. <ol style="list-style-type: none"> i. SACAG received 3 bids. b. Bidding package process - Note this process is very different from the SIGGRAPH process. <ol style="list-style-type: none"> i. SA chooses the location (country) and chair as a package. ii. Notionally it is a license deal with a company who assumes all the risk but will split the proceeds with ACM SIGGRAPH. iii. ACM SIGGRAPH has been using this model since 2008. 2. SACAG 2024 Recommendation - Tokyo/Japan & Prof. Takeo Igarashi <ol style="list-style-type: none"> a. Tokyo provided a very good financial bid. <ol style="list-style-type: none"> i. MOTION: Hanspeter Pfister moved to approve the SACAG recommendation for SA 2024 Location and Chair, seconded by David Spolestra. <ol style="list-style-type: none"> 1. Vote - PASSED (10 yes, 0 abstain, 0 no) 	Tomasz Bednarz	10 Mins

Agenda Item	Presenter	Time Needed
<p>Organization’s Diversity, Equity, and Inclusion (DEI) mission and programming</p> <ol style="list-style-type: none"> 1. Update regarding SIGGRAPH 2023 and DEI Integration <ol style="list-style-type: none"> a. The CAG met with the DEI Committee to discuss the short term plans for how the integration will work for this year’s conference. <ol style="list-style-type: none"> i. The discussions addressed previous concerns of not being able to accommodate mini DEI summits at the conference. ii. The plan for this year’s conference is that the DEI role will be as a Liaison and Education; someone who is integrated in the conference programming. <ol style="list-style-type: none"> 1. They will have conversations with all conference program chairs for the calls and make sure they are written as inclusive as possible. As well as contributors who are accepted. 2. Provide instructions to all jurors and reviewers so that they are providing inclusive reviews and using inclusive language. The same will be applied to the onsite juror. iii. One DEI representative/liaison that will interface with the conference. b. DEI Discussion - On an organizational level <ol style="list-style-type: none"> i. Further discussion will be had and potentially a sub-committee within the EC will be formed to focus on this topic. 	<p>Jess Barker Mona Kasra Mikki Rose</p>	<p>15 Mins</p>

Agenda Item	Presenter	Time Needed
<p>Governance Committee</p> <ol style="list-style-type: none"> 1. Addition of the Following to the Policy Guidelines - Section 2.11 Orientation of New Directors <ol style="list-style-type: none"> a. The committee discussed moving the start date for director terms from Sept 1 to Oct 1 but realized that we could accomplish the same thing if we allow the candidates to attend EC meetings early. <ol style="list-style-type: none"> i. To facilitate the orientation of new Directors, it is recommended that once the slate of EC Director Candidates is finalized, the EC Chair invites all EC Director Candidates to attend EC meetings. This will help provide them with an early understanding of the roles and responsibilities of the EC Directors. b. MOTION: Jesse Barker moved to approve the recommendation regarding the orientation of New Directors, seconded by David Spolestra. <ol style="list-style-type: none"> i. Vote - PASSED (9 yes, 0 abstain, 0 no) 2. Report on discussion of possibly moving to a slate election. <ol style="list-style-type: none"> a. We discussed the possibility of moving to an up or down slate election process. This would mean the Nominations Committee would select one person for each position and the membership would vote yes or no on the entire slate. We decided that it would not be a significant improvement over our current process and would also cause potential problems, e.g., what happens if the slate is turned down. Other issues include how the petitions process would be handled. Finally, it would require a bylaws change and probably require a significant effort to get ACM to approve this so it could be placed on the ballot. <ol style="list-style-type: none"> i. This is just an FYI to the EC and no vote is needed at this time. ii. Regarding how this will impact the diversity of candidates. The Governance committee has in the past run candidates of the same gender against one another as well as candidates of the same nationality or ethnicity. This will ensure there is always diverse representation. 	<p>Scott Owen</p>	<p>10 Mins</p>

Agenda Item	Presenter	Time Needed
<p>EC Standing Committee Groupings - Open Liaison Roles</p> <ol style="list-style-type: none"> 1. Update <ol style="list-style-type: none"> a. Career Development Grouping currently has single coverage where it previously had double coverage. <ol style="list-style-type: none"> i. Eakta encourages other directors to join this grouping if they are interested. ii. Eakta notes that each committee in this grouping has different needs and are at a different level of progression. Currently this grouping is not aligned on what they need to move forward. <ol style="list-style-type: none"> 1. Previously before Eakta rolled onto the EC, this grouping met every other week and 4 of the 4 committees were active. <ol style="list-style-type: none"> a. Using this meeting time as a brainstorming session for the chairs has been proven beneficial. b. Also, it can feel nebulous to others when there is no agenda. c. Looking for recommendations on how to structure meetings. 2. Eakta will meet with this group in December to further discuss. Will set up recurring meetings in the new year. 	Jesse Barker	5 Mins