

## ACM SIGGRAPH Executive Committee Agenda

Tuesday, November 22, 2022

2 - 3 PM PT/ 5 - 6 PM ET

### **Attendees:**

Jesse Barker, Executive Committee Chair  
Elizabeth Baron, Past Chair, Executive Committee Director  
Ashley Cozzi, ACM Program Director  
Marcia Daudelin, Conference Administration  
Masa Inakage, Executive Committee Director  
Mona Kasra, Executive Committee Chair - Elect  
Brad Lawrence, Executive Committee Treasurer  
Barbara Mones, Executive Committee Director  
Hanspeter Pfister, Executive Committee Director  
Scott Owen, Governance Chair  
David Spoelstra, Executive Committee Treasurer - Elect  
Mikki Rose, Conference Advisory Group (CAG) Chair

**ACM SIGGRAPH organizational policies and procedures document - [linked here](#)**

### **Join by computer or phone:**

**Link:** <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRlhTOUMzQT09>

**Call-in:** +13126266799,,2580029176#  
or +13017158592,,2580029176#

**Meeting ID:** 258 002 9176

**Password:** siggraph

### **Agenda:**

Agenda Item	Presenter	Time Needed
<b>Chair's Update</b> <ol style="list-style-type: none"><li>1. Contractor Process for the EC<ol style="list-style-type: none"><li>a. Every three years the EC has to vote on various bids from contractors (e.g conference management ).</li><li>b. There is a Request for Proposal (RFP) Process initiated by ACM SIGGRAPH<ol style="list-style-type: none"><li>i. Receive 3 bids from contractors<ol style="list-style-type: none"><li>1. When a recommendation is made it is very important that all</li></ol></li></ol></li></ol></li></ol>	Jesse Barker	5 Mins

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EC Directors review the information provided to them for the purpose of voting to approve or decline the recommendation.		
<b>Arts Advisory Group (AAG) - Chair Call Results</b> <ol style="list-style-type: none"> <li>1. Received one inquirer and two applicants; the current chair, Victoria Szabo, completed the application process which included an interview. The other applicant did not move forward with the interview.</li> <li>2. Seeking a vote today to reappoint Victoria Szabo as Chair of the Arts Advisory Group (AAG). <ol style="list-style-type: none"> <li>a. <b>MOTION:</b> Jesse Barker moved to approve Victoria Szabo for the AAG Chair seconded by Masa Inakage. <ol style="list-style-type: none"> <li>i. Vote - <b>PASSED</b></li> </ol> </li> </ol> </li> </ol>	Mona Kasra	5 Mins
<b>EC Volunteer Only RFP Discussion - Approval of a CAG RFP Recommendations</b> <ol style="list-style-type: none"> <li>1. <b>MOTION:</b> move to approve the RFP recommendation of CAG. <ol style="list-style-type: none"> <li>a. Vote - <b>PASSED</b> (8 yes,0 abstain,0 no)</li> </ol> </li> </ol>	[No Recording] Mikki Rose EC Reps	10 Mins
<b>Ad Hoc Meeting of the Finance Committee - Presentation of the Committee's Recommendations</b>  <b><i>CONFIDENTIAL DISCUSSION AND WILL NOT BE RELEASED IN THE PUBLIC MINUTES.</i></b>  The purpose of the meeting was to address scalability issues within the organization, specifically the number of committees that roll up to the EC. That is impacting consistent tracking of all the committees progress, alignment with organizational mission, the increase of workload the Nominations Committee tasked with finding candidates for each vacancy, and the financial management of all the committees. Overall alleviating the burden on volunteers that has increased over the last few years.  There will be continued discussion at future EC meetings.	Jesse Barker	30 Mins

Agenda Item	Presenter	Time Needed
<b>Winter EC Meeting (In-person) - Planning for Late January/Mid-February - Watch for a poll in your email</b> 1. A poll will be sent to the EC to find a date in February to meet.	Jesse Barker	1 Min
<b>CAG Is Looking for Volunteers from the EC - RFP Review</b> 1. The CAG is looking for three volunteers to review RFPs.	Mikki Rose	1 Min