

ACM SIGGRAPH Executive Committee Minutes

Tuesday, September 27, 2022

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Adam Bargteil, Past, Executive Committee Director
Jesse Barker, Executive Committee Chair
Elizabeth Baron, Executive Committee Director
Marcia Daudelin, Conference Administration
Adam Finkelstein, Past, Executive Committee Director
Shimin Hu, Executive Committee Director
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Director
Brad Lawrence, Executive Committee Treasurer
Barbara Mones, Executive Committee Director
Hanspeter Pfister, Executive Committee Director
Scott Owen, Governance Chair
David Spoelstra, Executive Committee Treasurer - Elect
Mikki Rose, Conference Advisory Group Chair

ACM SIGGRAPH organizational policies and procedures document - [linked here](#)

Join by computer or phone:

Link: <https://us02web.zoom.us/j/2580029176?pwd=bIR1NmU1MFV3eUdOSElwRlhTOUMzQT09>

Call-in: +13126266799,,2580029176#

or +13017158592,,2580029176#

Meeting ID: 258 002 9176

Password: siggraph

Approve EC Meeting Minutes

- 1) 13 September Minutes - [linked](#)
 - a) Vote - **Approved**

Agenda:

1. Chair's Update

- a. The Governance Committee - 184. Remove all references to SIGGRAPH North America (SNA) from Policy Guidelines and replace it with SIGGRAPH. Remove all references to SA from Policy Guidelines and replace it with SIGGRAPH Asia.
 - i. The motion was previously tabled at the August 30, 2022 EC Meeting. Tomasz Bednarz wanted to further discuss with the SACAG.
 - ii. **MOTION to replace all references to SIGGRAPH North America (SNA) from Policy Guidelines and replace it with SIGGRAPH.**

Remove all references to SA from Policy Guidelines and replace it with SIGGRAPH Asia

1. Moved by Mikki Rose. Seconded by Barbara Mones.

a. **Passed** - 10 voted to approve (0 No, 0 Abstain)

b. Papers Advisory Group (PAG) - Clarification regarding the vote for a new member to the PAG

i. The EC does not need to vote on new PAG members, only the PAG Chair needs a vote by the EC.

ii. The PAG Chair term is 5 years not 3 years.

2. Standing Committee Groupings - EC Directors Needed for Liaison Roles

(Jesse Barker)

a. Reminder to the EC Directors

i. When accepting the role of EC Director, it was agreed that you would take on two roles within the committee:

1. EC Liaison to Standing Committee Groupings

a. The purpose of this EC Liaison role is to help manage the Standing Committees. The EC developed the Groupings to better manage the large number SC. The EC liaison attends meetings with the chairs of those Standing Committees to facilitate communication and to help escalate support needed from the EC.

b. The goal for new directors taking on a liaison role is to know that they will be supported by an experienced director to help ease the transition.

c. Please note that there is not a policy in place requiring two liaisons for each Grouping. It is beneficial to have the overlap but it is not required.

2. Chairing a Strategy Committee and/or;

3. Representing the EC to another group within ACM SIGGRAPH such as Conference Advisory Group (CAG) or SIGGRAPH Asia Conference Advisory Group (SACAG).

4. The open roles need to be filled but new directors should not feel like those open roles are their only options. New directors can ask to “make a trade” with other directors if they have interest in another grouping or strategy committee.

a. Directors can always attend meetings in whichever groupings or committees that there is interest in.

b. Further Items for Discussion/Consideration

1. Arts Advisory Grouping (AAG) is seeking a New Chair.

- a. There is a current call for AAG Chair on the website, the deadline is 1 November 2022.
 - i. The EC representative for AAG manages the call for a new chair.
 - 2. Currently there are more roles than directors.
 - a. This is what the EC hopes to address at the November meeting.
 - 3. The Volunteer Development Committee (VDC), the newest Standing Committee, will move under the Chair's Grouping (including Governance, Nominations, and Awards Committee) once it is established.
- c. The Career Development Grouping
 - i. Eakta Jain is interested in this grouping and will meet with Adam Bargteil and Masa Inakage to learn more about this grouping.
 - 1. Next steps: Need to schedule a new meeting time.
- d. The Focused Communities/The Guildes
 - i. Barbara Mones is offering an open invitation to any directors interested in being a liaison.
 - 1. Meets every other Tuesday at 3 pm PDT.
 - 2. Next steps: the Chair needs to follow up with the Chair - Elect to see if she will be continuing as a liaison for this grouping.

3. **Strategy Committees - EC Representative Needed**

Jesse Barker

- a. New Communities - Adam Bargteil, Chair
 - i. Suggestion that New Communities might include Masa Inakage's initiatives Design and Hybrid.
 - ii. Adam Bargteil is happy to stay on as a Chair or as a member of this committee.
 - 1. Next steps: Need to find a new meeting time.
- b. Nurturing Communities - Adam Finkelstein, Chair
 - i. Eakta will be attending the next committee meeting.

4. **EC Representative to the CAG and SACAG**

Jesse Barker

- a. CAG Responsibilities for EC Representative
 - i. Be a full participating member of the CAG.
 - ii. Available to meet bi-weekly.
 - iii. The CAG's responsibilities include:
 - 1. Oversee adjustments to Conference policies
 - 2. Contributors recognition

3. Registration cost
 4. Assist with the conference budget
 5. Facilitate the Practice of the Presentation
 6. Review proposals for new, retiring, or improving conference programs
 7. Review RFPs every 3-5 years for specific contracts
 8. Choosing Conference Chair and Conference Program Chairs with approval from the EC.
- iv. The CAG is required to have one EC representative but is open to a second EC representative if anyone is interested please reach out to Mikki Rose.
1. The CAG is seeking more representation from Technical Papers and may come to the EC to ask for a temporary position within the CAG for Technical Papers representative.
 - a. CAG will also work closely with the PAG regarding this initiative.

b. MOTION: CAG recommendation of David Spolestra for EC Representative to the CAG

1. Moved by Mikki Rose. Seconded by Jesse Barker.
 2. **Passed** 9 voted to approved, (0 No, 0 Abstain)
- c. SACAG Responsibilities for EC Representative
- i. Meets every week at 9 am JST/8 am SGT
 1. Because of time zones, these meetings are hard to attend.
 - a. SACAG tries to limit longer meetings and do not meet at the conference.
 2. Focused meeting discussion regarding:
 - a. SA 2022 and 2023
 - b. Branding
 - i. Not as strong as SIGGRAPH and want to attract more participants to the conference.
 - c. Looking into year round programming.

The goal is to have all open roles filled by the next EC Meeting scheduled for October 11, 2022.