

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, July 5, 2022

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Adam Bargteil, Executive Committee Director
Elizabeth Baron, Executive Committee Chair
Marcia Daudelin, Conference Administration
Masa Inakage, Executive Committee Director
Mona Kasra, Executive Committee Director
Brad Lawrence, Executive Committee Director
Barbara Mones, Executive Committee Director
Scott Owen, Governance Chair
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer
AJ Christensen, Director of Chapters

Approve EC Meeting Minutes - June 21, 2022

a) Vote: **APPROVED**

1) Annual Report Reminder (Elizabeth Baron)

Elizabeth Baron shared a reminder that the deadline for standing committees to provide content for the 2021 annual report is Wednesday, July 6. She asked if the Executive Committee can help follow up with those content owners who haven't submitted yet. The 2021 annual report is scheduled to be available in August.

2) ACM SIGGRAPH Village at SIGGRAPH 2022 in Vancouver (AJ Christensen)

AJ Christensen joined the Executive Committee meeting to provide a status update on planning for the ACM SIGGRAPH Village activities as part of SIGGRAPH 2022. The organization is making membership and participation a central goal to help recover from the pandemic, and this year's Village aims to help communicate the value of that to all conference attendees. AJ shared the updates on securing information.

3) Final Web Site Updates (Elizabeth Baron)

The new SIGGRAPH.org web site is scheduled to launch during the week of July 11. Before it launches, the Executive Committee is being asked to review and give feedback no later than end of day on Thursday, 7 July. Most of the suggested changes have already been incorporated.

4) **Governance** (Scott Owen)

The Governance Committee decided to temporarily implement a proposal in which the SIGGRAPH CARES Committee consists of the Chair, Chair-elect, and Conference Chair. This does not require a change in the Policy Guidelines but a change in the website, as shown below. A long-term proposal is going to be developed for a full SIGGRAPH CARES Committee. Updated web copy is as follows:

ACM SIGGRAPH CARES

- Committee to Aid reporting on Discrimination and Harassment Policy Violations
- All SIG events and communications abide by ACM's [policy against discrimination and harassment](#). If a violation of this policy occurs, ACM urges reporting the incident to the event chair or the ACM President, CEO, or COO. We recognize that reporting to an upper level ACM administrator can be intimidating, especially in the face of an already unpleasant experience. We have therefore established SIGGRAPH CARES, a committee to aid reporting on discrimination and harassment policy violations.
- The role of SIGGRAPH CARES is to serve as a resource comprising well-known and respected people in the graphics community who are approachable and willing to listen to and help people who experience or observe discrimination and harassment at our events; the committee members can be a sounding board for these people and can provide advice on the steps necessary to have the matter further investigated by ACM. It is important to understand that for the matter to be reported, the person experiencing or observing the incident must still themselves send the complaint to ACM where it will be handled according to ACM's policy. The CARES committee cannot serve as an intermediary in that official process and it cannot be involved in any aspect of the handling of the complaint by ACM.
- The motivation in providing a standing CARES committee is:
 - i) people are more likely to report harassment or discrimination incidents if familiar and respected members of the community are available for support
 - ii) committee members are expected to be physically present at our main events and work with event leaders to publicize their role
 - iii) the presence of such a committee with respected and trusted members from the community assigned to watch for these issues should serve as a deterrent for such behavior as well as encourage us all to be aware of and speak up if we observe such behavior
- The current SIGGRAPH CARES Committee consists of:
 - i) ACM SIGGRAPH Chair, Elizabeth Baron
 - ii) Chair-elect, Jesse Barker

- iii) During the SIGGRAPH Conference and SIGGRAPH Asia Conferences, the respective Conference Chair will also be a part of the CARES Committee.
- In order to contact SIGGRAPH CARES you can send an e-mail to siggraph_cares@siggraph.org
- i) **MOTION:** Move to approve the new CARES website language as listed above.
 - (1) Mikki Rose moved. Brad Lawrence seconded.
 - (a) Vote: 8 voted to approve (0 on, 0 abstain)

APPROVED