

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, May 10, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Adam Bargteil, Executive Committee Director
Jesse Barker, Executive Committee Chair-elect
Elizabeth Baron, Executive Committee Chair
Marcia Daudelin, Conference Administration
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Masa Inakage, Executive Committee Director
Mona Kasra, Executive Committee Director
Brad Lawrence, Executive Committee Director
Barbara Mones, Executive Committee Director
Scott Owen, Governance Chair
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer

Approve EC Meeting Minutes - April 26, 2022

a) Vote: **APPROVED by unanimous consent**

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1) Updates

a) Travel/Room/Board at SIGGRAPH 2022 (Elizabeth/David)

- i) EC Travel/Room/Board email went out on Tuesday, May 04
 - (1) BOTH EC and Standing Chairs should review that email in depth and book your housing ASAP
 - (a) Registration information will be coming soon

b) Adele sent the dev site out to Standing Chairs (Elizabeth)

- i) Please ask your Standing Committee Chairs to review and provide any comments

2) Spring EC Meeting Prep - May 19, 20, and 27 (Elizabeth)

- a) Now May 19-20 only.
 - i) Elizabeth shared the draft agenda with the EC to review

3) Standing Committee Trackers - April Updates (Elizabeth)

- a) Please remind your committees to update their trackers for April
- b) Also, please remind your committees that the deadline for the copy of their policies and procedures documents for their committee is due by May 30, 2022.

4) SGB Update - Rejected Bylaws Change - Membership polling required (Elizabeth)

- a) The suggested bylaws to change the EC supermajority has been rejected for streamlining by the SGB. Even though it's a small change, it's significant and the significance of the change is not allowed.
 - i) The EC expressed support to ask ACM to include the bylaws change on the upcoming elections ballot. Elizabeth will email Ashley to request this be included on the ballot.
- b) Answer from ACM: If the EC provides the necessary documentation to the correct contact by the end of the week, then it can be added to the ballot. Elizabeth will see what the need is and attempt to submit it by the end of the week.

5) EC Support Transition Update (Marcia)

- a) A replacement for the Project Manager position has been hired and will start on May 31, 2022. Support and mentors have been identified within SIGGRAPH. Marcia will be the main support to manage all EC support until the new hire is in place.
- b) For now, all inquiries/requests should still go to project-manager@siggraph.org, project-manager2@siggraph.org.

6) SIGGRAPH 2022 Update (Mikki/Marcia)

- a) Registration update:
 - i) Full conference – 948
 - ii) Experience Plus-26
 - iii) Experience 29
 - iv) Virtual - 28
 - (1) 1306 registrations total, up about 100 since the previous week
 - (2) 10 companies confirmed interest in exhibiting this week
 - (3) Have a revised floor plan for different booths, done and working
 - (4) Has been reaching out for donations for each program as needed
- b) Badges are being finalized for the conference
- c) SIGGRAPH Village needs to be confirmed by next week – tags for searching in the platform. The virtual platform will be organized similar to last year,
 - i) ACM SIGGRAPH content
 - (1) SIGGRAPH awards, DEI Summit, and ACM SIGGRAPH Village (including Chapters, International Center, Digital arts, etc.) Distinguished by title and filtered by keywords. Will not impact the conference website. Reached out to AJ and asked him to provide a list to the conference by the end of the week.
- d) CAG
 - i) Added a new member to the CAG.

7) PAG Recommendations on future of Conference Papers program (Mikki/Marcia)

- a) The PAG Chair joined the last CAG meeting with feedback regarding the SIGGRAPH 2023 Technical papers program which includes the Conference Papers program. The feedback stated that rather than have two separate chairs, they like having a lead then another support role that reports to that chair, an 'assistant' chair. Would have a Technical papers Chair as usual, then an Assistant to the Chair.
 - i) The Technical Papers chair can choose this person and confirm with the Conference Chair.

- (1) Recognize it's different from the recommendation from the original working group, but after going through it once, that was found to be the best way forward.
 - (a) Adam B. noted this is how SIGGRAPH Asia is working and it is functioning really well.

8) Miscellaneous

- a) EC liaisons would like a list of items to report back to the Standing Chair groupings
 - i) Moving forward, anything that should be communicated to the chairs, a memo should be noted on the agenda
- b) On SIGGRAPH Village – would like Mona/Barbara to be CC'd so they are aware of what he is doing
 - i) Still haven't seen any updated with the Guilds meeting from the SIGGRAPH Village organizers
- c) SIGCHI reported COVID transmissions after the in-person event
 - i) SIGGRAPH conference is meeting to discuss messaging if needed and other policies that need to be changes or looked at for onsite
 - (1) Concerned for effect of people fearing attending live conferences for the remainder of the year