

## ACM SIGGRAPH Executive Committee Agenda

**Tuesday, December 21, 2021**

**2 - 3 PM PT/ 5 - 6 PM ET**

### **Attendees:**

Rhea Adur, Student Representative to the Executive Committee  
Adam Bargteil, Executive Committee Director  
Jesse Barker, Executive Committee Chair-elect  
Elizabeth Baron, Executive Committee Chair  
Jenna Feldman, Project Manager  
Adam Finkelstein, Executive Committee Director  
Masa Inakage, Executive Committee Director  
Mona Kasra, Executive Committee Director  
Brad Lawrence, Executive Committee Treasurer-elect  
Barbara Mones, Executive Committee Director  
Hanspeter Pfister, Executive Committee Director  
Mikki Rose, Conference Advisory Group Chair  
David Spoelstra, Treasurer  
Cindy Stark, Conference Management

### **Approve EC Meeting Minutes - December 07, 2021**

a) Vote: **APPROVED**

## SIGGRAPH 2022 & Operational/Strategy Updates

### **1) SIGGRAPH 2022 Conference dates (Elizabeth)**

a) SIGGRAPH 2022 scheduled for August 8-11, 2022

### **2) EC Business Cards (Elizabeth)**

a) Elizabeth shared that due to budget considerations, the EC will not opt to purchase business cards in this coming year.

### **3) 2022 Volunteer Information Session (Elizabeth)**

a) Elizabeth would like to build on the previous May 2021 session and better categorize the volunteer roles in the organization. Ideally, she would like to work with the EC to create a session that builds on the interests and pairs the needs with those that have already expressed interest. The organization of the event will begin soon to schedule it in February 2022.

### **4) Standing Chair - Goals/Monthly project trackers (Elizabeth/Jenna)**

- a) The template of the Standing Committee trackers was shared with the EC with the goal to create a strong line of communication between the EC and Standing committees and to track monthly progress.
  - i) The EC expressed some concerns about the language of the trackers, believing that the language could be more casual.
  - ii) Additionally, feedback on the cadence of the trackers was discussed with concern for workload. It was agreed that the trackers should be socialized with the standing committees for their review and to gain additional feedback.
    - (1) Moving forward, Elizabeth and Jenna will provide an updated template to the EC Liaisons to share with their Standing Committees and have a final recommendation by the January 18 EC meeting.

#### **5) Standing Chair Recruitment Efforts (Elizabeth)**

- a) It was shared that the recruitment for the following roles is under the Nominations Committee and work is underway.
  - i) External Relations Chair
  - ii) Membership Chair
  - iii) Professional Development Chair
  - iv) SIGGRAPH Cares Chair
  - v) Executive Committee - EC Slate

#### **6) Fall Strategy Meeting - Next Steps and Finalize efforts (Elizabeth)**

- a) Review Post Strategy Meeting survey feedback
  - i) Average of **4.1 out of 5** for whether the meeting was worth attendees investment of time
- b) EC Director Strategy Owners
  - i) Membership Strategy - lead: Brad
  - ii) Year-round events strategy - lead: Barbara
    - (1) Should reach out to Pol Jeremias about ideating
    - (2) To meet with Adam B. to discuss this item
  - iii) Volunteer - lead: Adam F.