

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, April 26, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Adam Bargteil, Executive Committee Director
Jesse Barker, Executive Committee Chair-elect
Elizabeth Baron, Executive Committee Chair
Marcia Daudelin, Conference Administration
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Masa Inakage, Executive Committee Director
Mona Kasra, Executive Committee Director
Barbara Mones, Executive Committee Director
Scott Owen, Governance Chair
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer

Approve EC Meeting Minutes - April 12, 2022

a) Vote: **APPROVED via unanimous consent**

1) Update - Annual Report 2021-2022 (Elizabeth)

a) Note, outreach to standing committees will begin in mid to late May to provide their annual reports.

2) Website Update (Adele)

a) Adele, the Communications Committee Chair, shared the update on the new website to the EC. As of now, the pages and design are complete with news content and bios for high-level volunteers included. There are a few things to be done are listed in the report provided to the EC. Moving forward, the committee will wait until mid-May to launch it for everything to be complete.

i) The EC loves the new website, and congratulated Adele for all of her and her committee's hard work.

ACTION ITEM: Adele will reach out to Standing Chairs to confirm the current membership of each committee and send the dev site out for overall review and comments from the Standing Chairs.

ACTION ITEM: Mikki will forward the contact lists for the CAG/SACAG to Adele so she can also send the site to them for review

ii) Regarding Testing, the EC asked for a set of guidance to look for when being asked to do final tests (particularly asking people to test on mobile devices as well).

b) Standing Committees and Satellite websites:

- i) Adele provided the template for the other websites to Standing Committees. As long as they are following the brand standards, it's their website to own. Each Standing Committee webpage will include a link to their satellite website.
- c) It was noted that the committees need guidance on how to set-up the satellite websites with the template, etc.
 - i) Adele shared that support currently can provide a template and link to the website, but there is no budget in the current contract to provide more.
 - (1) More discussion should be had offline about these needs. Ask Mona to write-up concerns and needs of the Standing Committees – if need to be addressed can look at another contract.. Need a plan and strategy to address these needs.
- d) New Website webmaster has been brought on to work alongside the current webmaster for the summer.

3) Standing Committee Items

- a) External (Hanspeter)
 - i) External Relations - Joaquim is swamped – he wants to establish connections with the CVPR and new communities.
 - ii) SCC – brought up the issue of conference returning for in-person, which means larger budgets, which will bring more opportunities arising in the current year. Paul is experiencing some roadblocks with conference steering committees, leverage with these groups is limited.
 - (1) Paul has been working on a web interface for a special conference calendar (working with Alex Rollinson, the webmaster).
 - (2) Looking to give awards to Junior researchers

4) Standing Committee Trackers - April Updates (Elizabeth)

- a) Please remind your committees to update their trackers for April
- b) Also, please remind your committees that the deadline for the copy of their policies and procedures documents for their committee is due by May 30, 2022.

5) Governance Items (Scott)

- a) Updated language in 10.1 SNA complimentary registrations
 - i) It was noted that this is a financial arrangement only with SNA, the SA arrangement is organized separately, primarily through Koelnmesse.
 - (1) Brad moved, Masa seconded
 - (a) Vote: Adam B., Jesse, Elizabeth, Adam F., Masa, Mona, Barbara, Hanspeter, Mikki, and David voted to approve.

(2) APPROVED

6) EC Support Update (Elizabeth/Marcia)