Attendees:
Adam Bargteil, Executive Committee Director
Jesse Barker, Executive Committee Chair-elect
Elizabeth Baron, Executive Committee Chair
Jenna Feldman, Project Manager
Mona Kasra, Executive Committee Director
Brad Lawrence, Executive Committee Treasurer-elect
Scott Owen, Governance Committee Chair
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group Chair
Cindy Stark, Conference Management

Approve EC Meeting Minutes
   a) September 02, 2021
       i)   Vote: Approved by unanimous consent

New EC meeting time & SIGGRAPH 2022 Vancouver Update

1) **Bi-weekly EC Meeting - new date (Elizabeth)**
   a) Tuesday, September 28, 5-6 PM ET.

2) **SIGGRAPH 2022 Vancouver Update (Cindy)**
   a) Cindy provided an update on the plans for SIGGRAPH 2022 in Vancouver, Canada. Currently, Vancouver is in a better place than the US with vaccination rates and opened up their borders on September 17 to international travelers with vaccinations.
       i)   Upon entry, travelers will need to download an app, input their vaccination information, provide a travel itinerary, and do a molecular test to get a negative result for COVID-19 within 72 hours prior to travel. The conference and EC agree that a lot of messaging would need to be in place for these rules.
       ii)   Upon arriving back in the US, travelers will need to have a negative test, which can be a rapid test. It was noted that every country has different rules for reentry, so the messaging would need to encourage people to understand their home countries' rules for reentry.

b) Vancouver is in Stage 3 of a 4 step plan. Currently, attendees would have to wear masks at the convention center and the event would be required to be at 50% capacity. In stage 4, capacity would be higher and attendees would not have to wear masks.

  i) It was noted that Canada may be in a place with no restrictions by the time of the conference, but this is entirely dependent on how circumstances develop with the global pandemic.

c) A final decision has not been made by the conference about the location in Vancouver or being in-person. For now, they have looked at cancellation fees and note that if they cancel by the first week of February they would be looking at a quarter million-dollar fee.

  (1) Muunuu is working on the plan for the conference and plans to have a 'Live Room' for presenting conference content, however this is not yet defined as the plans are still being formalized. However, they do plan to have live streamed content and the geek bar.

Governance Topics and Items for Vote

3) **ACM SIGGRAPH Governance Policy Presentation (Scott)**

  a) The Governance Chair, Scott Owen, gave a brief overview of the contents of the policy document and the main sections. He noted that all EC members were required and signed an acknowledgment form stating they read the policy document.

  i) There was discussion regarding the current volunteer recognition policy and feedback from a variety of Standing Committee chairs was discussed, urging there to be consideration of how to provide greater recognition and incentive for volunteers.

  (1) Mona and Scott will connect to share the feedback and add the topic to the next Governance meeting agenda.

4) **Governance Items (Scott)**

  a) Section 6.8

  i) Vote: Moved – Adam B., Seconded – Hanspeter

  (1) Elizabeth, Adam B., David, Barbara, Brad, Mona, Masa, Mikki, Jesse, and Hanspeter voted to approve

  (a) **APPROVED**

  b) Lifelong Learning Policies and procedures

  i) Vote: Moved - Hanspeter, Seconded – Elizabeth

  (1) Elizabeth, Adam B., Mikki, Mona, Hanspeter, Jesse, and Brad voted to approve

  (a) **APPROVED**

   c) 6.2 Advisory Boards
       i) Vote: Moved - Brad, Seconded – Mikki
          (1) Elizabeth, Adam B., David, Barbara, Brad, Mona, Masa, Mikki, Jesse, and Hanspeter voted to approve
              (a) APPROVED
   d) Section 7.2
       i) Vote: Moved - Hanspeter, Seconded – Adam
          (1) Elizabeth, Adam B., David, Barbara, Brad, Mona, Masa, Mikki, Jesse, and Hanspeter voted to approve
              (a) APPROVED
   e) New version of officer selection process
       i) Vote: Moved - Adam, Seconded – Jesse
          (1) Elizabeth, Adam F., Adam B., David, Barbara, Brad, Mona, Masa, Mikki, Jesse, and Hanspeter voted to approve
              (a) APPROVED

EC Administrative Items and DCAF Agreement Feedback

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5) **EC Roles Survey and Availability Poll Reminder (Elizabeth)**
   a) Responses due by EOD Friday, September 17.

6) **Student Rep to the EC (Elizabeth)**
   a) Resume attached in correspondence from Marisa Tontaveetong dated 9/16/2021, 1:28 PM ET. The EC discussed the role and the proposed candidate.
       i) Jesse moved, Adam seconded
          (1) APPROVED

7) **Fall/Winter EC Strategy Meeting - Scheduling and Planning (Elizabeth/Jenna)**
   a) Each attendee shares 2-3 things to focus on at the next Executive Committee Strategy meeting. Please add your items to the topics excel sheet.

8) **DCAJ MOU - Feedback on agreement before renewal (Elizabeth)**
   a) The EC agrees that the relationship is important. The EC Chair is required to attend the reception/ceremony.