ACM SIGGRAPH Executive Committee Agenda

Thursday, June 10, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:
Adam Bargteil, Executive Committee Chair
Jesse Barker, Executive Committee Director
Ashley Cozzi, ACM Program Director
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Brad Lawrence, Treasurer
Hanspeter Pfister, Executive Committee Director
Scott Owen, Governance Committee Chair
Mikki Rose, Conference Advisory Group Chair
Cindy Stark, Conference Management
Paul Strauss, Executive Committee Director

Approve EC Meeting Minutes - May 27, 2021 Meeting Minutes
  i) <mark>**Vote: Approved by unanimous consent**</mark>

EC Conference Content, Standing Chair, Conference, updates & Governance Items for review

1) **Conference Content Update - Email to Standing Chairs (Jenna/Mona/Adam B.)**
   a) A link to submit content will be live and sent to standing committees at the end of week.
2) **Updates from Standing Chair meetings**
   a) Online Communities (Paul)
      i) Communications: The Chair is working with the new contractor for the website, and looking at refining logo updating logo use policies.
      ii) History – The chair met with Mikki, the CAG Chair, and Erik (2023 Conference Chair) for the 50th anniversary. Dave K. is the interface to 2021 and doing history chats as BOFs for both NA and Asian-Pacific time zones.
      iii) Publications – The Chair is conducting usual conference work, looking to put proceedings, front and back matter, outside of the paywall.
      iv) ITS – Aaron is mostly doing maintenance, and cleaning up the Zoom line recording capacity and google groups.
   b) Career Development (Adam B.)
      i) S3 – looking for a new member to take on Corinne's former role.
      ii) Lifelong learning - is looking for a new committee member.

      iii)   Research career Development – Planning to do coffee meet-ups during the conference. The committee is scheduling an all-hands meeting soon.

      iv)   Practitioner - Has someone willing to fill the Practitioner chair, but needs to follow appropriate process with the Governance and Nominations Committees.

2) Conference Updates

    a) SNA (Mikki/Cindy)

      i)   Reported that they spoke to someone regarding the SIGGRAPH Cares role, but they could not commit. Plans to continue looking for the role.

      ii)   There is an ongoing review of the GenSub/Unified jury process. Currently organizing a list of questions to give to Chris Redmann to head review over the summer. They suspect that big questions will be asked this summer, but don't believe big changes will be made in time for 2022.

      iii)   Issue with a SIGGRAPH Asia E-tech submission, working with Adam and Elizabeth, the SACAG chair and David from SACAG and talked to Conference chair and Technical papers chair for SIGGRAPH Asia. Crossover issues with submitting to two programs at SIGGRAPH 2021 and SIGGRAPH Asia 2021.

      iv)   Expecting a debrief from Muunuu on what hybrid format for 2022 will look like. Had chair calls with her committee and will present it to CAG then bring it to EC to review.

      v)   BOF site has opened and had first one submitted

      vi)   Close to confirming if can use discord with Hubb for giving chat channels for sessions. Ana B. has been working on the channel and putting a lot of work into it, she is also working on OhYay.

      vii)   Art Papers/ Posters have confirmed which submissions will be included in the Q&A portion of the Technical Papers, which is a new addition this year.

      viii)   Video deadlines for pre-recorded video content have passed, currently follow-up for missing video content from contributors.

          (1) Tested Hubb and the ability to embed Zoom video into the session page so the attendees will not be taken out of the virtual conference platform. Tested functionality of Zoom webinars, and ability to pull attendees into video/audio for questions, but need to confirm details with the new embedding feature on that.

3) Governance items (Scott)

    a) Item 1: The job description for all positions should be reviewed by the Governance Committee, sent to the EC as an FYI, and approved by the EC Chair before being posted. Job descriptions for existing Standing Committee Chairs should be developed by the Chair of the Nominations Committee working with the current Standing Committee Chair, and the EC Director who oversees that Standing Committee.

> i) Vote: Adam B., Jesse, Adam F., Brad, Hanspeter, Mikki, and Paul voted to approve
>> **APPROVED**

Laval MOU review and Standing Chair renewals

4) **Laval Virtual MOU (Hanspeter)**
   a) The EC voted to approve the 2021-2023 agreement with Laval Virtual.
      i) Vote: Adam B., Jesse, Adam F., Brad, Hanspeter, Mikki, and Paul voted to approve
        APPROVED

5) **2021 Exception to re-upping Standing Chair terms (Scott)**
   a) The Governance Chair explained that there are 5 committees with Chair's looking to renew their positions. Considering the amount of work to develop and post calls and manage the process overall, the Nominations Committee is requesting that the EC allow the Chairs to re-up without having to go through the nominations process. The committees for consideration include: ITS, Awards, Governance, History, and DEI.
      i) The EC agrees to re-up and approve the Chair as a whole, providing space for discussion if anyone feels necessary.
        Vote to approve the second term for the ITS Chair, Aaron Hosier; Award Chair, John Hughes; Governance Chair, Scott Owen; History Chair, Mary Whitton; and DEI Chair, Tony Baylis.
        (a) **APPROVED**
        Vote to approve the second term for the Nominations Chair, Rebecca Strzelec
        (b) **APPROVED**

6) **Flushing out Standing Committees (Adam B.)**
   a) Committees to discuss: External, Membership, Publications, ITS, Communications, Year-round and Online Activities
      i) Need to encourage committees to find new members as they need them
        Push to recruit more people for their committees
   b) Jenna will send out the volunteer database to the EC and EC-chair as applications are received.

7) **Scheduling for August EC Recap Meeting - approx. 3 hours (Adam B.)**
   a) Jenna sent out a doodle poll to secure the best time for the meeting with the EC group.