

## **ACM SIGGRAPH Executive Committee Agenda**

**Thursday, July 22, 2021**

**2 - 3 PM PT/ 5 - 6 PM ET**

### **Attendees:**

Adam Bargteil, Executive Committee Chair  
Jesse Barker, Executive Committee Director  
Elizabeth Baron, Executive Committee Chair-elect  
Ashley Cozzi, ACM Program Director  
Jenna Feldman, Project Manager  
Adam Finkelstein, Executive Committee Director  
Mashhuda Glencross, Executive Committee Director  
Mona Kasra, Executive Committee Director  
Brad Lawrence, Treasurer  
Hanspeter Pfister, Executive Committee Director  
Scott Owen, Governance Committee Chair  
Mikki Rose, Conference Advisory Group Chair  
David Spoelstra, Treasurer-elect  
Cindy Stark, Conference Management  
Paul Strauss, Executive Committee Director

### **Approve EC Meeting Minutes - July 08, 2021 Meeting Minutes**

- a) Vote: Approved by Unanimous consent

## **Standing Chair and Conference updates, and Governance Items for review**

### **1) Updates from Standing Chair meetings**

- a) Career Development (Adam B.)
  - i) Filled the Practitioner Career Development Committee Chair role.
  - ii) The Lifelong Learning Committee Chair is struggling to get people to show-up to committee meetings.
    - (1) The Governance Chair will reach out to the Lifelong Learning Committee Chair to provide guidance on policy creation.

### **2) Conference Updates**

- a) SNA (Mikki/Cindy)
  - i) May need more volunteers to help with Program Chair roles for conference Q&A sessions. There are other volunteer roles as well that the EC could support.
  - ii) The conference is working on the RTMP and the live stream of the sessions straight to the virtual platform. The conference has been working through this with the Platform provider and decided to allow closed

captioning to run 100% for every session (as they had the option to do 100% or not at all due to platform and RTMP constraints).

- iii) Rehearsals for live content started this week and Session Chair training was successfully conducted and led by Rebecca Strzelec.
- iv) Promotions are in full swing, ET sales, registration pushes, etc.
- v) A reminder that ACM SIGGRAPH Village sessions have an upcoming deadline of Aug 04, 2021 and need to be submitted.

(1) For next year, Cindy will make a note to make the deadline earlier.

**ACTION Item: Jenna to send a reminder on the ACM SIGGRAPH Village submissions deadline to Standing Chairs**

- vi) As for the budget, they are not able to provide specifics yet as they are looking to compare 2020 with 2021.

**3) Governance items (Scott)**

- a) Change in policy about EC Reps to the CAG/SACAG

- i) David moved, Brad seconded.

(1) Jesse, Elizabeth, David, Mashhuda, Mona, Brad, Mikki, Paul, Adam B., and Adam F. voted to approve.

**(2) APPROVED**

**Conference and Standing Committee Chair Items for review and discussion**

**4) Student Volunteer Endowment (Mikki)**

- a) See supporting documentation [here](#).

- i) The CAG recently updated the SV endowment policy to address the following issues:

(1) Accommodations section and how we use these funds.

(2) The name of the policy from just Endowment to SV Management Designed Endowment Usage (per James Scamperi from ACM).

- (a) David moved, Elizabeth seconded

- (i) Jesse, Elizabeth, David, Mashhuda, Mona, Brad, Mikki, Paul, Adam B., and Adam F. voted to approve.

**1. APPROVED**

**5) Nominations Committee Chair Recommendation (Adam B.)**

- a) The Nominations Committee recommended Thierry Frey as Nominations Committee Chair

- i) Vote: The EC voted to approve Thierry Frey as Nominations Chair

**(1) APPROVED**

**6) Standing Chair Committee Registration requests and process (Brad)**

- a) Brad reported that he conducted initial outreach in mid-April to Standing Chairs. Then, he typically sends 2-3 additional emails as a follow-up before the conference.
    - i) It is important that Standing committees be aware of the registration details and the need to provide them to Brad in a timely manner so they can be processed appropriately before the conference begins. The later names are provided, the more time it may take for them to be processed and provided the registration code.
      - (1) Moving forward, the Treasurer will plan to send initial details in April to Standing Chairs and follow-up in May and June for additional requests.
      - (2) It was also noted that names from affiliates can be done early and should be moving forward.
- 7) **EC Post-Conference Debrief Meeting - final meeting time (Adam B.)**
- a) The EC will plan to hold their post-Conference debrief on August 19, 5-6 PM ET