

ACM SIGGRAPH Executive Committee Meeting Minutes

Thursday, March 04, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Meeting Attendees:

Adam Bargteil, Executive Committee Chair
Jesse Barker, Executive Committee Director
Elizabeth Baron, Executive Committee Chair-elect
Bob Berger, Leadership Consultant
Ashley Cozzi, ACM Program Director
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Jessica Hodgins, Past-President
Mona Kasra, Executive Committee Director
Brad Lawrence, Treasurer
Scott Owen, Governance Committee Chair
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer-elect
Cindy Stark, Conference Management
Paul Strauss, Executive Committee Director

Approve EC Meeting Minutes – February 18, 2021

i) Unanimously approved

Strategy, Standing Committee, Conference and Governance Updates & Items

1) Strategy Group Updates

- a) Nurturing (Adam F.)
 - i) This year, the group is focusing efforts on nurturing volunteers within the organization. Currently the group is looking to say thank you to all the volunteer contributions over the last year or so on behalf of Adam and the EC.
 - ii) Also looking to support chapters and global communities/affinity groups. To do this, they have been asking their group members to join other Standing Committee calls to check-in and get updates.
 - iii) Org chart for SIGGRAPH: Ginger of the S3 Committee wants to generate org charts in a dynamic way. It was suggested she connect with Corinne and Paul Strauss.
- b) New communities (Mashhuda)
 - i) Talking about doing another round of 'A conversation with...'

(1) Tomasz is the Frontiers Chair for 2021, and the group is briefed on the program topics and pipeline.

2) Updates from Standing Chair meetings

- a) Focused Communities [Guilds] (Mona)
 - i) Adam Shay joined their last meeting last week, and felt it was productive for the whole group as he shared the focus of the group and what support their committee can provide to other committees.

3) Conference Updates

- a) SNA(Cindy/Mikki)
 - i) The CAG is currently discussing whether presenters should be allowed to present in languages other than English. There's currently no policy on this, and they would like the EC's feedback before making a final decision.
 - (1) Received feedback from the DEI committee, and they were recommended to keep the official language as English as a conference standard. The Guilds grouping also discussed this and agreed that English should be the official language of SIGGRAPH NA.
 - ii) NAB requested to build a relationship with SIGGRAPH and the CAG wanted to confirm if there were any strategy or EC members who could spearhead that relationship.
 - iii) Several programs have closed submissions thus far: Courses, Production Sessions, E-Tech, Technical Papers, and Labs.
 - iv) Mikki spearheaded a project in Winter 2020 to do research and gain feedback on virtual events.
 - v) They are still finalizing the contract with Hubb, and are looking to finalize within the next few days.
 - vi) Registration: They are taking the first pass of the registration system this week and hopefully within the next two weeks will then send it to multiple people to test and review to confirm information is captured correctly.

4) Governance Items (Scott)

- a) Change the name of the Diversity and Inclusion Committee to the Diversity, Equity, and Inclusion Committee.
 - i) Adam B., Jesse, Elizabeth, Adam F., Mona, Mikki, David, and Paul voted to approve. Brad abstained.

(a) APPROVED

SIGGRAPH Asia Papers Chair, Spring Strategy Meeting, & Women's History Month

5) Approve Papers Chair for SA (Adam B.)

a) Discuss process

- i) The SACAG did not follow the process for this. David is now collecting the formal processes in a document to ensure SIGGRAPH Asia follows it.
- ii) The EC discussed the correct policy for the process from the policy guidelines.

(1) It was also added that the language in the policy document should include language on how the feedback gets back to the PAG.

- (a) It was also recommended that the PAG send the list to the EC before they send it to the conference chair.

ACTION Item: Scott will add creating this sentence to the next governance meeting to discuss and create.

- iii) Vote to approve Jehee Lee as the SIGGRAPH Asia Papers Chair.

(a) Approved

6) Discussion of topics for big strategy meeting (Bob)

- a) Bob discussed the agenda format for the next Spring Strategy meeting and discussed the ideas for meeting topics. Bob reviewed the strategies defined from the last meeting and discussed progress.

7) Women's History Month (Adam B.)

- a) For the month, Adam would like to have 'A Conversation With..' series from the New Communities group to focus on women.
 - i) If the group wants to recommend anyone, volunteer themselves, or have ideas for any other activities, reach out to Mashhuda and Adam.

- 8) **Miscellaneous Discussion:** The EC discussed including a narrative of the financial report to include as a paragraph in the member newsletter in the July time period moving forward.