

ACM SIGGRAPH Executive Committee Agenda

Thursday, April 15, 2021

2 - 3 PM PT/ 5 - 6 PM ET

Meeting Attendees:

Adam Bargteil, Executive Committee Chair
Jesse Barker, Executive Committee Director
Elizabeth Baron, Executive Committee Chair-elect
Bob Berger, Leadership Consultant
Ashley Cozzi, ACM Program Director
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Mashhuda Glencross, Executive Committee Director
Jessica Hodgins, Past-President
Mona Kasra, Executive Committee Director
Brad Lawrence, Treasurer
Scott Owen, Governance Committee Chair
Mikki Rose, Conference Advisory Group Chair
David Spoelstra, Treasurer-elect
Cindy Stark, Conference Management
Paul Strauss, Executive Committee Director

Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mona, Brad, Mikki, David, and Paul voted to approve

Approve EC Meeting Minutes - April 01, 2021

- a) Vote: **Approved by unanimous consent**

Standing chair, Strategy Group, & Conference Updates

1) Plaques for Standing Chairs positions

- a) The EC agreed they would like to generate plaques for Standing Chairs when they roll off of their organization positions.

b) ACTION Item: Brad, the Treasurer, will get the cost for plaques and add the item to the budget.

- i) Vote: To approve generating plaques for Standing Chairs who roll off of their positions moving forward.

(1) Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mona, Brad, Mikki, David, and Paul voted to approve

(a) **Approved**

2) Strategy Group Updates

- a) Digital Presence (Paul)

- i) Paul reported that the Strategy Group has been discussing whether the charge of the group should continue.
 - (1) The EC discussed the original charge of these groups that resulted from a 2017 EC Strategy meeting. They agreed that in the coming months the EC should look at each group to reassess their charges.

2) Updates from Standing Chair meetings

- a) Online Communities (Paul)
 - i) The group had a small meeting with the EC Lead, a strategy group member, and the Communications Chair to discuss and share plans regarding the website.
 - ii) Paul met with the Membership Committee Chair and reports that she is going to come back into the fold of meetings and plans to reach out to Adam F. to confirm the group is in sync.
- b) Career Development (Adam B.)
 - i) Adam reported that everything is going well, but noting that they still need to fill the Practitioner Committee Chair role. Elizabeth shared that the committee is strong, but she will assist in finding a replacement for the Chair role.
 - (1) Jessica will develop a list of people to consider for the role.
 - ii) The Chair of the S3 Committee is working on a graph of the multiple roles people are serving on throughout the organization.

3) Conference Updates

- a) SA (Mashhuda/David)
 - i) They touched on the issues regarding ethical considerations for the Technical Papers content and noted how it will also have implications for SIGGRAPH Asia.
 - ii) SIGGRAPH Asia 2021: The conference is talking to various contacts regarding sponsorships. The SACAG is pushing for more Asian topics and Asian speakers to be scheduled for the conference.
 - iii) SIGGRAPH Asia 2022: The Conference Chair is building out a conference committee and the design of their key visuals have begun.
 - iv) The SACAG is currently on a weekly meeting schedule.
- b) SNA (Cindy/Mikki)
 - i) Hit early registration date on April 09. They originally budgeted for 60 and got ~300. They are currently in a wait and see period to see if this will mean less registrations at the advanced rate.
 - ii) Been meeting with Hubb and looking at Discord. A member of the conference committee has been scoping out how they can utilize Discord for the conference.
 - iii) They also figured out security for pre-recorded videos in Vimeo, and conducted testing, and think they can lock those videos down now.

Annual Report & Discussion on the Process for Handling Ethical Issues

4) Annual Report 2021 Update (Jenna/Adam B.)

- a) Content collection will begin over the next month.

5) Process for Handling Ethical Issues in Technical Papers Meeting (Mashhuda/Hanspeter)

- a) **EC Discussion:** The EC discussed this issue and agreed that it's a grey area. They agreed that having individuals with DEI expertise to review papers that are flagged is useful, but raised concerns on adding an additional group of reviewers to evaluate the content that are not a part of the Papers Committee. They also do not want to add an extremely high workload to the DEI Committee.
 - i) The EC also discussed the possibility of adding a shepherding process for papers. The EC agreed they would need to consider whether adding a shepherding process would be right for the programs. This will be discussed more in the future.
- b) The EC favored the approach of adding generic wording regarding ethical guidelines in the Calls for Submissions to include various considerations and/or questions for authors to review when preparing their papers. The EC agreed that educating people on what to avoid when preparing papers for submission is a good solution and will function to minimize the amount of papers that might need additional review and guidance.
 - i) Ashley – has been involved in this and has been circulating through ACM and providing feedback.
- c) The EC recommended a focus on respect, appropriateness, and sensitivity to other cultures in the language to add to the call, recognizing it is hard to make it a policy because of how vast the topics can be.
 - i) **ACTION ITEM: Scott will add it to the to-do list for the Governance Committee and come up with guidelines for the conferences.**
 - (a) Mashhuda added that they should consult with Tony and the DEI Committee on the appropriate way to phrase the language they would add to the calls.

6) Voted on via email on April 05, 2021: Nominations Committee Members approval

- a) Members to approve: Scott Owen, Manolis Savva, Arik Shamir, Marc Barr, Kalina Borkiewicz
 - i) **Approved**