

ACM SIGGRAPH Executive Committee Meeting Minutes

Thursday, September 17, 2020

2 - 3 PM PT/ 5 - 6 PM ET

Meeting Attendance:

Adam Bargteil, Executive Committee Chair
Elizabeth Baron, Executive Committee Director
Bob Berger, Leadership Consultant
Jenna Feldman, Project Manager
Adam Finkelstein, Executive Committee Director
Mashhuda Glencross, Executive Committee Director
Evan Hirsch, Communications Committee Chair
Jessica Hodgins, Executive Committee Past-President
Pol Jeremias, SIGGRAPH 2021 Conference Chair
Mona Kasra, Executive Committee Director
Brad Lawrence, Executive Committee Treasurer
Scott Owen, Governance Committee Chair
Hanspeter Pfister, Executive Committee Director
Mikki Rose, Conference Advisory Group Chair
Cindy Stark, Conference Management
David Spoelstra, SACAG Representative to the EC
Paul Strauss, Executive Committee Director

Approve EC Meeting Minutes - 2020 September 03

i) APPROVED

EC Voting Topic and Agenda Topics Tracker

1) [EC Voting-Only Topic] (Adam B.)

a) Chair-elect position - Elizabeth Baron

i) APPROVED

b) Treasurer-elect position - David Spoelstra

i) APPROVED

2) Agenda Items tracker (Jenna)

a) A reminder with a link to the tracker will be sent out to the EC the Friday before the next EC meeting.

Standing Chair, Strategy Group, and Conference Updates

3) Strategy Group Updates

b) Digital Presence (Paul)

- i) The group is currently working on the discord channel and will meet again soon to finalize details. Ideally, they would like rules in place for moderation.

- (1) They want to gather feedback from everyone to understand what worked and didn't work during the conference to translate to a year-round effort.

2) Updates from Standing Chair meetings

a) Online Communities (Paul)

- i) The group discussed various issues and tasks that have been identified over the last few months:

- (1) The group discovered the cause of the Listserv outages that occurred in mid to Late-August.

- (2) The SIGGRAPH Asia website has been broken into various times because they currently do not have anyone who can update the website when there are new security protocols released.

- (a) The EC agreed that the SACAG should discuss this issue with KM on how to resolve and move forward and then report back to the EC.

- (3) They are looking into an asset management system and plan to have someone bring a proposal to the EC.

- ii) History committee reported a very good attendance for BOF at the conference. The committee is currently looking into a plan for 2023 which is the 50th Anniversary of SIGGRAPH.

3) Conference Updates

a) SA (Mashhuda/David)

- i) The SA EC reps reported the following updates:

- (1) SA decided to go forward with a 3-tier pricing scheme.

- (2) They are working on SA 2022 dates and how to work them around the Thanksgiving holiday.

- (3) The SACAG will review a proposal for 2023 Sydney in October. Abu Dhabi is also in the running as a location.

- (4) SA is discussing issues around female participation and what the needs are for participation in the conference.

- (5) SA is looking to finalize vendors and to make their final decisions on the virtual conference platform.

4) 2021 Location Plans (Pol)

- a) The 2021 Conference Chair, Pol, believes there will likely be a virtual component again combined with a smaller onsite element, but they would also like to minimize any risk and exposure for the conference when having to deal with the contract with the convention center. With that direction, they found a clause in the current 5 –year contract with the LA conference center that would allow them to move the booking they currently have for 2021 to 2023 at no cost.
 - i) Pol and the conference leadership team are interested in exploring this option as they feel it would minimize risk and open up opportunities to look at venues with more favorable conditions.
 - (1) They feel comfortable with the option and confirmed with Ashley/ACM that it is okay.
 - (2) Mikki reported unanimous support from the CAG.
 - ii) The EC expressed support for this option and felt that it would be beneficial for SIGGRAPH 2023 to be in LA and minimize risk for 2021 planning.
 - (1) Pol shared that conference leadership has been discussing a scaled down version of the SIGGRAPH onsite experience as an extension of the virtual conference.
 - iii) VOTE: The EC votes to give the conference the option to postpone the convention center contract for LA from 2021 to 2023.
 - (a) Adam moved, Brad seconded.
 - (i) Adam B., Elizabeth, Adam F., Mashhuda, Mona, Brad, Hanspeter, Mikki, David, Paul voted to approve
 - (ii) APPROVED**
 - (2) Adam B. requested that the conference share the current financial state of 2021 (i.e. current expenses) with the EC.

b) ACTION Item: Stark to send the document regarding the financial implications of moving the LA Conference Center Contract from 2021 to 2023 with the EC. (Completed)

5) Governance Items (Scott)

- a) See supporting documentation [here](#)
 - i) SACAG Issues
 - ii) 2.4 Ex-Officio Members
 - (1) Adam Moved, Paul seconded.
 - (a) Adam B., Elizabeth, Adam F., Mashhuda, Mona, Brad, Hanspeter, Mikki, David, Paul voted to approve

(i) APPROVED

iii) 2.7.1 Minutes

(1) Adam Moved, Mikki seconded.

(a) Adam B., Elizabeth, Adam F., Mashhuda, Mona, Brad, Hanspeter, Mikki, David, Paul voted to approve

(i) APPROVED

iv) 7.2 CAG Chair

(1) Adam Moved, Elizabeth seconded.

(a) Adam B., Elizabeth, Adam F., Mashhuda, Mona, Brad, Hanspeter, Mikki, David, Paul voted to approve

(i) APPROVED

6) **How to make a longer strategy meeting** (Adam B.)

- a) Adam B. shared the plan to conduct a longer strategy meeting with the EC. He asked them to keep this in mind over the next two weeks and come to the next EC meeting to discuss ideas and the plan for a fall strategy meeting.