

## ACM SIGGRAPH Executive Committee Meeting Minutes

Thursday, November 12, 2020

2 - 3 PM PT/ 5 - 6 PM ET

### **Attendees:**

Adam Bargteil, Executive Committee Chair  
Jess Barker, Executive Committee Director  
Elizabeth Baron, Executive Committee Chair-elect  
Bob Berger, Leadership Consultant  
Ashley Cozzi, ACM Program Director  
Jenna Feldman, Project Manager  
Adam Finkelstein, Executive Committee Director  
Mashhuda Glencross, Executive Committee Director  
Evan Hirsch, Communications Committee Chair  
Jessica Hodgins, Executive Committee Past-Chair  
Scott Owen, Governance Committee Chair  
Mikki Rose, Conference Advisory Group Chair  
Cindy Stark, Conference Management  
David Spoelstra, Executive Committee Treasurer-elect  
Paul Strauss, Executive Committee Director

### **Approve EC Meeting Minutes**

- 1) October 29, 2020 - **Approved**

## Strategy, Standing Committee, and Conference Updates

### **1) Strategy Group Updates**

- a) Digital Presence (Paul)
  - i) Connected Juan with a contact to prototype some feature on the SIGGRAPH discord server.
  - ii) Parsing through the Digital Library data
  - iii) Stephen Spencer has been working with SA and co-located events through an issue with closed captioning. Mikki added that the CAG decided to move forward with closed captioning in the future, but haven't fully decided on how to execute it.
  - iv) Paul began prototyping a volunteer database.
  - v) Jesse to assist on digital presence
- b) MarComm (Bob/Evan)
  - i) Evan reported that he is spending time getting Corinne Price onboarded onto the committee. Noting that she will likely take on the Video Manager role. Then, they will begin recruiting for the social media role. Looking ahead, the committee will return to the use and outcomes study.
- c) New Communities

- i) Adam reported that Mashhuda and the group has been putting on various Frontiers events, and on December 4/5, they are putting on a huge 'A Conversation with...' two-day series of one hour events with various speakers from the SIGGRAPH community.

## **2) Updates from Standing Chair meetings**

- d) Online Communities (Paul)
  - i) Communications: Needs to recruit someone to be in charge of social media, and of creating organization relevant original content
  - ii) History: Mary sent out information to her committee to begin brainstorming ideas for the 2023 conference and for archival purposes in the future.
  - iii) ITS: Aaron had to make zoom changes for one of specialized conferences
    - (1) Ashley reported that ACM is offering up to 5 licenses free of charge to specialized conferences. This information has been communicated to Aaron, the SCC Chair, and the individual conference chairs.
  - iv) Publications – Stephen is working on the conference USB. Ashley is getting quotes for captioning presentations and has sent Stephen a recommendation.

## **2) Conference Updates**

- a) SNA (Mikki/Cindy)
  - i) The conference has been looking at a variety of conference platforms for the 2021 virtual conference. They are looking to make a final decision by year-end.
  - ii) The CAG is working on some scope of work updates for RFP's.
  - iii) The conference is working with the committee to refocus their program planning now that the decision is final to go virtual. Additionally, Adam F. will be working with the Papers Advisory group to understand the technical communities needs to better address those in 2021.
    - (1) Adam B. encouraged Adam F. to reach out to Justin Solomon, the new Research Career Development Chair as a contact point.
  - iv) Will begin working on the conference budget, as the CAG decided to use 2020 as the bar for budgeting for registration, with no increases.
  - v) An additional update on the move of the 2021 contract to 2023 has not been smooth, as they will have to shift their dates to make it work with the conference center. The conference hotel did not have the original dates available and were looking at it as a cancellation. With the move of dates, there is one hotel they might lose with a smaller cancellation fee but they have not entered into conversations with them yet. Believe they are almost complete with this move to 2023. Cindy noted that the rates are extremely high for 2023.
    - (1) New dates for 2023 are August 2-11. They have to run the dates by the CAG before they can finalize the dates and release them.

- (2) Cindy has reached out to Vancouver conference center and the hotels to begin communications on what they are doing with groups. Reminded the conference center that they have not signed the contract yet. Additionally, they are not allowed to travel to Canada due to travel restrictions so it's difficult to sign a contract without physically being able to go to space. The first planning meeting would likely have been in February of 2021 for the event. Planning is difficult with the pandemic and various travel restrictions. Trying to figure out a time to get together and discuss.
- b) SA (David/Mashhuda)
  - i) David reported that the SIGGRAPH Asia conference is on track. On their last call, they solved a problem with the venue, and have had a lot of discussion regarding if the conference will be in-person or not for 2021.
    - (1) Putting in place the 2022 Dagu contract with 20% 12 months before the event and putting in Covid-19 clauses in the contract.
  - ii) SA also agreed to do closed captioning for next year, still discussing which language to do it in.
  - iii) Registration: From November 6, the numbers were at 105 for Ultimate registration. The early bird pricing ended on the 8<sup>th</sup>.

## Governance Items, SID MoU, and EC Voting Topics

### 3) Governance Items for Review (Scott)

- a) See items for review and supporting documentation [here](#).
- b) 8.2 SACAG Chair
  - i) Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mikki, David, and Paul voted to approve  
**(1) Approved**
- c) ACM SIGGRAPH Student rep (ex-officio equal to Jessica and Scott)
  - i) Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mikki, David, and Paul voted to approve  
**(1) Approved**
- d) Policy Doc
  - i) Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mikki, David, and Paul voted to approve  
**(1) Approved**

### 4) SID MoU (Adam B.)

- a) See supporting documentation below
  - i) [SID/ACM SIGGRAPH MoU Draft](#)
  - ii) [SID/ACM SIGGRAPH MoU Signed](#)
    - (1) Adam B., Jesse, Elizabeth, Adam F., Mashhuda, Mikki, David, and Paul voted to approve  
**(a) Approved**

**5) [EC Voting Only Discussion] (Adam B.)**

a) 2023 SIGGRAPH Conference Chair – Erik Brunvand

**(1) Approved**

b) Research Development Committee Chair – Justin Solomon

**(1) Approved**

c) Additional topic