May 2014 EC/CAG Meeting Public Minutes

Date: 5/16/2014 – 5/18/2014
Location: O'Hare Airport Hilton/O'Hare International Airport
Minutes: Kristy Barkan, ACM SIGGRAPH Project Manager

Attendees:
Angela Anderson
Kristy Barkan
Marc Barr
Bob Berger
Ashley Cozzi
Christine Hilgert
Evan Hirsch
Jessica Hodgins
Masa Inakage
Jeff Jortner
Mona Kasra
Dinesh Manocha
James O'Brien
Scott Owen
Dave Schreiner
Cindy Stark
Jackie White

Unable to Attend:
Shi-Min Hu
Rebecca Strzelec
Jacki Morie
Sharon Ng
Tony Baylis
Lee Yong Tsui
Ramesh Raskar
Paul Debevec

Dialed in Remotely:
Rebecca Strzelec
Paul Debevec
Ramesh Raskar

Friday, May 16

1. IMERSA and Vortex support of S2015 (Marc)

Action Item:

- *EC members, CAG members and Chairs -- please go to the IMERSA site, look at what they do, and send ideas to Marc for how it could be used with S2015*

  http://www.imersa.org/principal-sponsors/item/vortex-immersion

2. Chapters/conferences mailing list policies (Marc)

Action Item:

- *Jeff will talk to Mashhuda about finding a way to work toward a mutually beneficial system for everyone to share information both ways.*

3. SIGGRAPH Asia 2015 update (Jackie W)

4. Eurographics update (Jeff)

5. EC/CAG login Google Apps (Jeff)

Action Item:

- *Jeff will look into the options, discuss with committee members, and determine what will work best for everyone*

7. Session recording (Jeff)

8. S3 Chair (Jeff)

9. SIGGRAPH 2014 update (Dave)

Action Item:

- *Ang will document the immediate issues for 2014, speak to Ashley about defining a new permissions-gathering process*

10. Future conference chairs (Jackie)

11. Skype (Jeff)

Saturday, May 17

1. SIS (Jeff)

Action Item:

- *Rebecca and Jeff will discuss putting together a dedicated triage team for SIS*

2. EC approval of minutes from January (Jeff)

Motion:

- *To approve the January meeting minutes. January minutes approved, unanimously.*

3. Approval vote on Nominations Committee members: Alain Chesnais, YT Lee, Mashhuda Glencross, and Barbara Mones. (Scott)

Motion:

- *Motion to approve the suggested members for the committee and discuss the EC-member aspect later. Masa seconds. Motion passes, with one EC member voting against.*

Action Items:

- *Scott will select his final nominations committee member*

- *Jeff will talk to Barb to find ways to raise awareness of committee openings (social media, marketing aspect)*

4. Approval vote on SCC Chair recommendation (Scott)

- (Scott) The Nominations Committee recommends Jaoquim Jorge for the SCC Chair position.

  (Jeff) Motion to approve

Motion:

- *Motion to approve Jaoquim Jorge for the SCC Chair position. Motion passes, unanimously.*

5. Vote on SA 2015 Chair and SA2015 location (Jackie)

- The SACAG recommends Yoshifumi Kitamura for the SA 2015 Chair.

Motions:

- *Motion to approve Prof. Kitaumura as the SA2015 Chair. Motion passes, unanimously*

- *Motion to approve Kobe, Japan for SA2015 on the condition that the UIST conflict is resolved. Motion passes.*

6. Futures primer/LA multi-year deal presentation (Cindy)

7. Art Gallery modifications (Rebecca, Mona, Marc)

8. Brainstorm contractor evaluation process & changes for implementation this summer (Rebecca)

Action Item:

- *Rebecca will work on defining a new contractor evaluation process*

9. Update on Computer Animation Festival and AMPAS recognition (Rebecca & Paul)

10. SIGGRAPH history film update (Paul)

Action Item:

- *Paul will talk to Frank and follow up about strategy for the film (sponsorship, etc)*

11. Budget - volunteer-only discussion

Motion:

- *To approve the budget. Motion approved, unanimously, with Dinesh as the second.*

Action Items:

- *Jeff and Tony will explore simplifying the budget*

- *Jeff and Tony will work with ACM to come up with a public version of the budget that we can distribute.*

Afternoon Session

1. Restructuring to include design/marketing/media RFP rewrite, committee makeup (Jessica and Rebecca)

Action Items:

- *Kristy will put together and send out a poll to see if people are available the first or second weekend of October and last three weekends of Jan to nail down the October and Jan EC-CAG joint meetings.*

- *Ashley will work with Rebecca on RFP selection team*

- *CAG will decide what are going to be the next program reviews*

2. Provide a better attendee, contributor, and volunteer experience (James)

Action Items:

- *Cindy will find out what sort of local discounts/benefits might be available for conference attendees*

- *Jeff, Barb and communications team will explore the options for org videos to be pushed out to digital signage in Vancouver*

3. Volunteer-only session: RFP process, current digital media strategy and our future needs

Sunday, May 18

1. Defining the requirements for technical papers jury (Marc)

Action Item:

- *Jeff and Christine will work with the technical papers committee to define and document the rules and requirements for technical papers jury and committee membership in general*

2. Developing the next generation of volunteers (Bob)

Action Items:

- *On the organization side, the web team will look at the website and brainstorm ways to make the volunteer form more accessible and prominent.*

- *Ang, Bob and Jeff will come up with a proposal for a new 'get involved' recruiting initiative.*

- *Bob, Jeff and webteam will review the volunteer position descriptions on the website and revise them when necessary to be more informative and comprehensive.*

- *Kristy will locate the YouTube videos illustrating the value of being a SIGGRAPH volunteer and add them to volunteer page of the organization website.*

- *Bob, Jeff will develop a more comprehensive exit interview proposal for outgoing volunteers.*

3. Additional EC Meetings in Vancouver?

4. Advisory boards decision

Action Items:

- *Jessica will make initial contact with the individual chosen to lead the animation advisory board, and begin to feel out a leader for the games and interactive board*

- *Mona will continue to develop the art advisory board*

5. Vimeo

Action Item:

- *Jeff will have Brad open a Vimeo account for the organization*