



ACM**SIGGRAPH**

BYLAWS

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Article 1. Name, Scope, Mission, and Purpose

Article 2. Defined Terms

Article 3. Charter

Article 4. ACM SIGGRAPH Officers and Executive Committee

Article 5. Duties of the Officers

Article 6. Vacancies and Incapacitation

Article 7. Membership

Article 8. Reports and Records

Article 9. Elections

Article 10. Amendments

Article 11. Dissolution

Article 12. EC Meetings

Article 13. Consistency

Article 1. Name, Scope, Mission, and Purpose

1.1 *Name.* This organization shall be called ACM SIGGRAPH.

1.2 *Scope.* ACM SIGGRAPH shall function as the special interest group on computer graphics and interactive techniques of the Association for Computing Machinery, Inc. ("the ACM").

1.3 *Mission.* ACM SIGGRAPH's mission is to promote the generation and dissemination of information on computer graphics and interactive techniques.

1.4 *Purpose.* ACM SIGGRAPH's purpose is to foster a membership community whose core values help them to catalyze the innovation and application of computer graphics and interactive techniques.

Article 2. Defined Terms

2.1 The "EC" means the ACM SIGGRAPH Executive Committee.

2.2 A 'Director' is an elected member of the EC.

2.3 A 'quorum' at meetings will consist of at least fifty percent of the Directors. Absent a quorum, the Directors may not vote on any matters at a meeting.

2.4 A 'majority vote' occurs when a quorum is present, and at least fifty percent of the quorum (those voting, or directors present) votes in favor of a matter.

2.5 A "supermajority vote" requires an affirmative vote from 75% of all Directors.

2.6 A "Director-at-Large" is a Director who is not an Officer (as set forth in Article 4.1).

2.7 A "Position" means one of the following: President, Vice President, Treasurer, and Director-at-Large.

Article 3. Charter

ACM SIGGRAPH will exist until dissolved as provided in Bylaw 6 of the ACM.

Article 4. ACM SIGGRAPH Officers and Executive Committee

4.1 *EC.* The EC comprises Officers, Directors at Large, and Ex-Officio Members. The duty of the EC is to guide and oversee all of the activities of ACM SIGGRAPH. There are Ex-Officio members on the EC for purposes of communication and deliberation.

4.2 *Officers.* The Officers of ACM SIGGRAPH are the President, the Vice President, and the Treasurer.

4.3 *Number of Directors-at-Large.* The number of Directors-at-Large shall be set

by the EC with a supermajority vote and shall be no fewer than four and no more than ten.

4.4 *Ex-officio Members*. The EC may designate ex-officio offices.

4.5 *Election of Directors*. Directors are elected to three-year terms beginning July 1 of the year of their election.

4.6 *Terms*. No person may serve in the same Position for more than two consecutive full terms.

4.7 *Directors must be members*. All Directors and candidates for Director must be voting members of the ACM and ACM SIGGRAPH.

4.8 *Only one Position*. No person may hold more than one Position simultaneously.

Article 5. Duties of the Officers

5.1 *President*. The duties of the President are:

- i. leading and managing ACM SIGGRAPH;
- ii. Calling and presiding at EC meetings; and
- iii. Conducting ACM SIGGRAPH's activities in accordance with the policies of the ACM;

5.2 *Vice-President*. The duties of the Vice President are:

- i. Assisting the President in leading and managing ACM SIGGRAPH; and
- ii. Presiding at meetings when the President is absent.

5.3 *Treasurer*. The duties of the Treasurer are:

- i. Managing ACM SIGGRAPH's finances according to the Financial Accountability Policy of the ACM. This includes preparing the annual budget, monitoring the Group's disbursements for adherence to the annual budget, and preparing financial reports as required; and
- ii. Reporting ACM SIGGRAPH's finances to members at least once a year in ACM SIGGRAPH's regular publications.

Article 6. Vacancies and Incapacitation

6.1 *President*. Should the President leave office before his or her term expires, the Vice-President will become the President. Should the President become incapacitated or be unable to fulfill his or her duties, the Vice-President will temporarily assume the duties of the President.

6.2 *Other Positions*. Should any Position other than President become vacant,

the EC shall appoint someone to fill the vacancy for the remainder of the Position's current term.

6.3 *Resignation.* A Director may resign at any time by giving written notice to the President or, if the President is resigning, to the Vice-President. The resignation shall be effective as of the time the resigning Director specifies unless otherwise agreed.

6.4 *Removal.* A Director may be removed for just cause by a supermajority vote of the EC with the approval of the SIG Governing Board Executive Committee.

Article 7. Membership

7.1 *Full members.* A person becomes a full member of ACM SIGGRAPH only after enrolling and paying the required dues. The dues for ACM SIGGRAPH are determined by the EC with the approval of the SIG Governing Board Executive Committee.

7.2 *Associate members.* An associate member is a person who is not a full member but meets the requirements for Associate membership as determined by the EC.

7.3 *Voting members.* All full members of ACM SIGGRAPH may vote in any ballot conducted by ACM SIGGRAPH. Associate members cannot vote.

7.4 *Member benefits.* The benefits of the Full and Associate members are set by the EC with the approval of the SGB EC.

Article 8. Reports and Records

8.1 *Reports.* ACM SIGGRAPH's President is responsible for filing reports about ACM SIGGRAPH as required by the SIG Governing Board. These include:

- i. An annual report on the activities of ACM SIGGRAPH during the previous fiscal year;
- ii. All reports required by the Financial Accountability Policy of the ACM; and
- iii. Closing reports on conferences and symposia co-sponsored by ACM SIGGRAPH, as required by ACM.

8.2 *Records.* ACM SIGGRAPH will maintain appropriate records, including membership and financial records.

Article 9. Elections

9.1 *Slate.* The EC must select a slate of candidates and announce the slate to all ACM SIGGRAPH voting members at least two months before the election. For

each Officer, the slate must contain at least two candidates. For Directors-at-Large, the slate must contain at least one more nominee than there are openings to be filled.

9.2 *Petition candidates.* A petition from 1% of the voting members of ACM SIGGRAPH will place other consenting and eligible candidates on the ballot. Notice of intent to submit a petition and the President must receive completed petitions at least one month before the election.

9.3 *Election.* The election will be conducted among eligible voters by ACM Headquarters by August 15, following the election procedures of the ACM, unless different procedures have been approved by the SIG Governing Board. The new Directors will take office on September 1. Of all the ballots returned in an election, the candidates receiving the largest number of effective votes win. The SIG Governing Board will resolve ties.

Article 10. Amendments

10.1 These Bylaws may be amended by a majority vote of the Executive Committee of the ACM, or by a vote of ACM SIGGRAPH's members as described in Articles 10.2 and 10.3. With approval of the EC and of the Executive Committee of the ACM, 2/3 of all the members of the SIG Governing Board may amend Article 1 of these Bylaws without a referendum of the members.

10.2 Amendments to these Bylaws may be proposed by the EC, the SIG Governing Board, or a petition from 1% of the voting members of ACM SIGGRAPH. All proposed amendments must be approved, prior to being submitted for a vote of the membership, by the Chairman of the SIG Governing Board and by the Constitution and Bylaws Committee of ACM after the Executive Director of ACM has provided his advice.

10.3 The ballot on the proposed amendment(s) will be conducted among the eligible voters by ACM Headquarters following the procedures of the ACM for voting bylaw amendments, unless a different procedure has been approved by the SIG Governing Board. The proposal is adopted only if a majority of the effective votes of returned ballots approve it, and only if at least 10% of the ballots are returned. The President will send a clean copy of the amended Bylaws to the Executive Director of ACM and to the Chairman of the SIG Governing Board.

Article 11. Dissolution

Should ACM SIGGRAPH be dissolved, its assets will be supervised by the SIG Governing Board.

Article 12. EC Meetings

12.1 *In-Person Meetings.* All in-person meetings are open to all members of the ACM or ACM SIGGRAPH.

12.2 *Alternatives to In-Person Meetings.* A meeting may also take place through any other mode of communication (such as phone and internet) agreed to by the EC.

12.3 *Meeting notices.* For each meeting, notice of the date, place, and time of the meeting must be sent to the Directors at least two days before the meeting.

12.4 *Voting.* Votes may be taken by any means of communication agreed to by the EC. All votes must be recorded and confirmed in the meeting minutes.

Article 13. Consistency

The Constitution, Bylaws, and policies of the ACM and of the SIG Governing Board take precedence over any conflicting provisions of these Bylaws.